

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 20th June 2019
7.30PM AT STOCKBRIDGE TOWN HALL



Present: Cllrs A Lawrence (Chair), R Foord, I Bell, G Boney, A Hales, D Halle, V. Vere Stokes, S. Taylor

Apologies: Cllr J. Leslie

Clerk: Belinda Baker

Public attendance: Eight

C/19/020 **Apologies**
Apologies were received from Cllr J Leslie.

C/19/021 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
There were no relevant declarations of pecuniary interest.

C/19/022 **Election of Vice Chair**
Cllr Halle was voted unanimously as Vice Chair.

C/19/023 **Public Participation**
Several members the public wished to speak:

- Attention was drawn to an acoustic monitoring trial being undertaken by HCC. The member of the Public urged Stockbridge Parish Council to take part in the trial.
Action: Clerk, to find out more information.
- A member of the public wanted to consult with the Council regarding a planning application item 16. 19/01473/FULLN. It was deemed appropriate to bring the relevant part of item 16 up the agenda and discuss it at this point. The application was to close in a car port to make extra retail space. More space was needed to enable the applicants to enhance the shopping experience offered in order to grow the business. The requirement for parking space for 23 cars would still be met. See C/19/035 for agreed comments.

C/19/024 **Borough and County Councillor Reports**
There was no representation from Cllr Gibson. Cllr Ward had forwarded a report prior to the meeting and this had been forwarded to the Councillors. Cllr Ward commented that he felt that the housing allocation issue raised as a concern in last month's meeting was misinformed and that the allocation had not changed. The planning officers will be based in Romsey, but they will be the same people. The situation will be reviewed in a year. Cllr Bell queried whether the criteria will be set differently but Cllr Ward affirmed this not to be the case. Cllr Ward went on to say that TVBC is in discussion with Test Valley School regarding their swimming pool. He said that TVBC were prepared to help save the pool provided community use was allowed. These discussions

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 20th June 2019
7.30PM AT STOCKBRIDGE TOWN HALL



are on-going. There are structural problems which need assessing before any final decision is taken. In the meantime the PTA has taken over funding for the pool for the next year. Cllr Taylor commented that the PC cannot get involved unless the school declares that the pool can be for public use. He proposed that the Clerk write to the Headteacher to ascertain if this could be the case. This proposal was agreed.

Action: Clerk

C/19/025

Minutes of the meeting held on Thursday 16th May 2019

a. To approve and sign the minutes

The minutes were signed and agreed as a true record of the meeting.

b. To deal with matters arising not on the agenda

The Clerk updated the Council on matters not on the agenda

Hanging Baskets – these are now installed and Cllr Foord's family have donated the payment for these. There was a vote of thanks.

Village Gates – The Clerk commented that she has had no communication from the installers, not even an invoice and she has no means of contacting them.

Action: Clerk

Thyme and Tides ice cream vending – the Chair has visited the shop and has spoken to the owner who agreed to move the ice cream freezer away from the entrance. It was noted however that this has not happened. Chair to follow up.

Action: Chair

Recreation Ground – The Clerk noted that she has been contacted with the consultants appointed by TVBC and will be meeting with them 1st or 2nd July.

Action: Clerk

Recycling – There have been no further complaints.

c. To deal with any correspondence.

An email from a previous member of the traffic working group was noted and referred to the traffic working group.

C/19/026

Traffic Management/ Parking

a. To hear recent problems with traffic at Stockbridge Primary School

The Headteacher of Stockbridge Primary School, Mrs Jefferies, informed the Council that the School and Pre-School are operating with 163 children between them which represents 98 families. In September they will have 15 new families as well. At present the parents park in the High Street, the White Hart Car Park, Old London Rd and in the New Layby. The school has funding for a traffic control person for the White Hart crossing but they have advertised the position for a year with no interest. There have been two serious traffic incidents recently one on Old London Rd and one on Winton Hill which have caused parents to raise concerns with Mrs Jefferies.

However, Mrs Jefferies recognises that this is a safety issue and not just a parking one because parents would be happy to park away from the school if they could cross the roads without their children being put at risk. Mrs

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 20th June 2019
7.30PM AT STOCKBRIDGE TOWN HALL



Jefferies has been involved with residents in a number of schemes such as “20 is plenty”, more signage, and new bollards, however the playing fields which are owned by another authority cannot be touched. The Council discussed a proposal to tackle the issue by splitting the Traffic Working Group into two groups – one to look at safety and one to look at parking issues. There was some discussion concerning the merit of this idea but it gained support from member of the public who has a background in dealing with these issues at New Forest District Council. He explained that it is vital to get County support on any proposal that is put forward but Cllr Foord warned that in the past this support has not been forthcoming. The issue of cars parked by the White Hart car park by one owner was brought up as was the frustration with trying to stop such behaviour. It was resolved that the Traffic Working Group was split in to two groups to focus attention of these two problems.

b. To receive update from Traffic Management Group

There was no recent meeting so there was no update.

C/19/27

Working Groups Terms of Reference

- a. The Chair has written new terms of reference for the operation of the various working groups which had been circulated before the meeting. The Council was broadly positive regarding the principle behind the document. Cllr Taylor had some corrections and it was agreed these should be incorporated into the terms of reference for finalising at next month’s meeting.

Action: Chair

b. To appoint Chair and members of the Working Groups and establish strategic aim for each group.

Planning Group – Cllr Taylor (Chair) and Cllr Hales and four members of the public. Cllr Taylor requested that the strategic aim should be agreed with the committee first.

Traffic Safety Group – Cllr Bell (Chair), Cllr Vere Stokes, Cllr Lawrence and members of the public including Mrs Jefferies. The group will look at safety, risk and access for emergency vehicles.

Traffic Working Group – Cllr Halle, Cllr Boney and two residents. The group will focus on parking.

Resilience Committee – Cllr Food (Chair) Cllr Taylor. The group will focus on the Emergency plan, flood and resilience.

Cemetary – Cllr Boney, who has now had a handover from Ms Lownie.

C/19/028

To allocate new areas of responsibility

a. Keep Stockbridge Tidy

It was resolved that liaison could be between the group and the Council through the Clerk.

b. Stockbridge Business Association.

Cllr Bell was the only councillor available for a morning meeting but he didn’t feel he could help their committee because he did not sit on the committee which would address their parking concerns

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 20th June 2019
7.30PM AT STOCKBRIDGE TOWN HALL



c. Flooding

This was dealt with under C/19/027b

C/19/029 To decide email host provider

The Clerk explained that she had investigated various providers including Fasthost, 123, Microsoft and UK2. She had considered the cost per email and the required method of payment. She recommended to the Council that they went 123 who were the cheapest in the long term and had annual payment terms. The Clerks recommendation was unanimously agreed. Cllr Stokes asked if there could be a better method of passing around information on line. The Clerk will investigate using Drop Box and/or a separate member's area on the website.

Action: Clerk

C/19/030 Bank Account

The Clerk explained that Lloyds Bank's customer care is frustrating and poor. It took 3 weeks to get her access to the SPC account. The Clerk recommended that the SPC bank account is changed to Unity Trust bank which specialises in community banking. She has been told by Unity the changeover could be done in a matter of a few days. This was unanimously agreed. Cllr Halle to be included as a signatory.

Action: Clerk

C/19/031 To discuss the use of sound equipment for meetings

The Clerk had investigated the use of the Town Hall's sound equipment for the Parish Council meetings. The costs were an increase of £14 per meetings and the room was not available on a Thursday. It was agreed not to take this forward.

C/19/032 War Memorial

a. Provide update to the proposed renovation

Cllr Foord had been in contact various stone merchants but specialist support is required from a structural engineer to write the tender and oversee the project. This has been quoted at £750 a day and £4500 for the entire project.

Action: Cllr Foord

b. Other village memorials

The Clerk has been approached regarding placing a memorial bench at the War Memorial or the cemetery in memory of a past resident. The Council agreed there was no space by the war memorial or cemetery. The Council has discouraged placing of memorial benches on Council sites in the past.

C/19/033 Website Update

The Clerk explained to the Council that the website was being underused and could be made to serve the community and therefore the Parish Council better.

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 20th June 2019
7.30PM AT STOCKBRIDGE TOWN HALL



The events and news section should be used to promote village events and provide links to other village websites.

Cllr Taylor and Cllr Vere Stokes left the meeting.

C/19/034 Finance

a. Recent Transactions – to approve income and expenditure since last meeting

Income and payments 10-21 were circulated ahead of the meeting were reviewed and approved.

Francis Chandler	10	25.00
HCC	11	706.55
YMML (clerk)	12	12.00
Stockbridge THTC	13	22.00
Came & Co	14	928.22
Trout & About	15	521.27
B Baker (salary)	16	387.08
Shane Ling (lengthsman)	17	171.00
Intratest	18	210.00
Recreation Ground	19	500
Shane Ling (lengthsman)	20	1057.00
Shane Ling (lengthsman)	21	266.00

b. To review budget year to date.

The clerk needs to meet with Ms Lownie to clarify budgetary issues.

c. Clerk Expenses

A mileage allowance for trips into Stockbridge (not including the Council meeting) and £4.00 a month for consumables.

C/19/035 Planning

a. New applications – to agree responses

Number	Address	Description	Date
19/01154/FULLN	Trafalgar House, High St Stockbridge, SO20 6HF	Convert existing garage and store to habitable annexe	21 st June
The Council has a neutral stance on this application (having received and reviewed the clarification). 2 Cllrs objected to this stance and 4 Cllrs agreed with it.			
19/01473/FULLN	The Vine, High St, Stockbridge Hants SO20 6HF	Variation of condition 5 of planning permission 14/02148/FULLN – to convert the existing ‘carport’ located in the Vine yard into a retail unit	12 th July
In principle the Parish Council doesn’t object to the proposal provided that the parking is not effected, however, the Parish Council would like an accurate map of the parking to be provided.			

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 20th June 2019
7.30PM AT STOCKBRIDGE TOWN HALL



b. To note recent decisions

Number	Address	Description	Decision
19/00955/TREEN	Grosvenor House Hotel, High St. Stockbridge	Fell 2 conifers and 1leylandii (trees 1,2&3) reduce height by 4-3m	Approved
19/00964/TREEN	Mulberry House, High St Stockbridge SO20 6EY	Sycamore (T1)– reduce crown up to 2.5m. Birch tree (T2) reduce height up to 3m. Maple tree (T3) reduce back to previous points, Birch tree (T4) reduce height up to 3m	Approved
19/00928/TREEN	Kingfishers Cottage, 6 Nelson Close, Stockbridge	Fir tree x1 remove	Approved
19/00695/FULLN	The Pump House, Cow Drove Hill, Kings Somborne	Conversion and extension of pump house to provide single room facility for personal trainer	Withdrawn

c. To note decisions awaited

There were no decisions awaited

d. Enforcement – to note any enforcement matters

The land near the A30/A3057 roundabout was being used for the unloading of items, vehicles were being left there and the site was in an unsightly condition. The Clerk confirmed this had been reported to TVBC who had confirmed they were taking the matter up in conjunction with HCC.

C/19/036 Items for next agenda and date of next meeting and location of next meeting

The next meeting would be July 18th at 7:30 pm at Stockbridge Town Hall

Items for the agenda:

- Christmas
- Resilience
- Terms of Reference
- Defibrillators
- Phone Boxes

Action: Clerk

The meeting closed at 9.50 pm

Signed.....

Date.....

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