

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 21st OCTOBER 2021 AT 7:30PM
AT THE TOWN HALL, STOCKBRIDGE HIGH STREET
STOCKBRIDGE



Present: Cllrs A Lawrence (Chair), F Parr, S Hill, H Jackson,
J Leslie, T Hales, I Bell

Cllrs T Ward

Apologies: Cllr D Halle, G Boney, R Foord, D Drew

Clerk: Belinda Baker

Public attendance: Four

C/21/110 **Apologies**

Apologies had been received from Cllrs Halle, Bell, Foord, Boney and Drew.

C/21/111 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**

None

C/21/112 **Public Participation**

- i A member of the public asked about the whereabouts of the keys to the Council noticeboards. He requested the Clerk to drop them off to him when she was in Stockbridge.
- ii A member of the public who was a governor of Test Valley School thanked the Parish Council for the support at the Open Days. He said the issue of parking at the school was best addressed in the wider context and he proposed that the community project he was going to be working on with Cllr Leslie should be around littering.

C/21/113 **Minutes of the Council Meeting held on Thursday 16th September 2021**

a. To approve and sign the minutes of 16th September 2021

The minutes were agreed and noted as a true record of the meetings.

b. To deal with matters arising not on the agenda

The Clerk noted that

- she had written to the part owner of the Steepleton Hill layby,
- she had signed the agreement with HCC for the use of the SID

c. To deal with any correspondence

There was none.

C/21/114 **County and Borough Councillor Reports**

- i Cllr Ward had forwarded a report but there were no questions. Cllr Bell raised concern from Winton Hill residents about the chalk escarpment which was

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STOCKBRIDGE



possibly going to be built on. He asked Cllr Ward to look into before the planning application was agreed.

- ii Cllr Drew did not attend but he sent a report. The Clerk also read out a verbal report from a meeting Cllr Drew had had HCC's Ms Ware regarding the parking issue discussed in C/21/091iv. Ms Ware had reported that the traffic survey was only a data collection exercise and Cllr Drew saw no reason to disbelieve her. Cllr Bell said he felt this was insufficient. He said that since Cllr Drew was a member of the Economic Transport and Environment Group Cllr Drew should be asking a number of pertinent questions which he outlined. The Council agreed that these questions should be addressed to Cllr Drew.

Action: Clerk

C/21/115

Infrastructure Issues

a. Lily's Path

The Clerk had chased HCC but there was no response. Cllr Leslie commented the path was still very overused.

b. Cycle Path – Test Valley Way

The Clerk had raised this matter with HCC Highways but had nothing to report. Cllr Bell commented that it would be beyond repair within a year.

Action: Clerk

c. Drain Report

It was agreed to ask Cllr Drew for the report on the recent investigations of the High Street drains.

Action: Clerk

d. Land behind the toilets on the High Street

There was no update.

e. Defibrillator

The Clerk supplied a quotation for a new defibrillator to be installed at the Fire Station. The quotation included training and installation and was for a defibrillator that would be maintained on charge so it would require an electrical feed. The Council unanimously agreed to purchase the defibrillator quoted.

Action: Clerk

f. Trout Pond

The Council unanimously agreed to ask Robert Nicholas Ltd for a quotation because they had the necessary experience. Cllr Hill asked for a member of the Fishing Club to be present when they visited.

Action: Clerk

C/21/116

Traffic Safety

The Clerk told the council that HCC were now going to undertake a feasibility study for the project. The feasibility study would determine the best course of action in one of 3 areas; a one way street; an access only road; or traffic calming measures. The Clerk said payment of the feasibility study had already been agreed by the Council in C/20/043.

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 21st OCTOBER 2021 AT 7:30PM
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STOCKBRIDGE



C/21/117

Parking in Stockbridge

The Chair informed the Council of a proposal for a public meeting to be held to address the issue of possible imposition, by HCC, of a paid parking scheme on the High Street. In light of this the Chair proposed that HCC should be approached to defer the parking survey until the Spring. This was agreed by the Council. The Chair proposed to set up a Working Party to gather ideas and present the case to the stakeholders in the community. This was agreed. The Working Party was agreed to be Cllr Boney, Cllr Halle, Cllr Bell and Mr Tym.

Action: Clerk, Cllrs Boney, Halle, Bell

C/21/118

Welcome Back fund for the High Street

The Clerk asked the Council to agree the type of planters to be used from a presentation provided by TVBC. The Council agreed the long thin planters. Cllr Ward informed the Council that he had received a letter from the Chair of Stockbridge Business Assoc. objecting to the project. He asked the Council to engage with the SBA Chair because he said the funding was dependent on approval by local businesses. Cllr Bell said that the project was to assist elderly and the infirm to cross the road. Cllr Ward acknowledged this but said funding could be withheld if businesses were not consulted. Cllr Lawrence said that the Business Assoc had liaison with the Council through Cllr Boney and that was the appropriate channel for these matters to be discussed and he was not aware that it had been raised with Cllr Boney.

Action: Clerk

C/21/119

High Street Design Update

A brief for HCC was due to be circulated to members of the Traffic WP.

Action: Cllrs Halle, Bell, Boney

C/21/120

Planning – update of Village Design Statement WP

Cllr Lawrence said he would have to re-type the present Village Design Statement. This was taking time. He would then forward it to the WP for comment. This was agreed.

Action: Cllr Lawrence

C/21/121

Stockbridge Recreation Ground

a. Anti-Social Behaviour Issues

A resident had notified the Council of fencing damaged by young people at the ground. He had taken photos of the bad behaviour and of the young people wearing TVS uniform. These were passed on to Mr Hall to refer to TVS.

b. Trust AGM

The Clerk informed the Council that the Recreation Ground Trust had been due to have the AGM in early September but this had not taken place. The AGM was needed to appoint officers for the coming year. She had spoken to the Charity Commission who had advised that the other trustees could hold a properly constituted AGM and could write to the Bank informing it

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 21st OCTOBER 2021 AT 7:30PM
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STOCKBRIDGE



of the new officers afterwards. Cllr Lawrence, who is a trustee of the Trust, said it would be appropriate for him to write to the other trustees to inform them of this course of action. The Council agreed

Action: Cllr Lawrence

C/21/122

The Drove between Old London Rd and A30

Cllr Halle had researched making the drove into a restricted by-way but now conceded that this would not make any difference to the present status. He noted however, that the Drove was not a private road and had been used by individuals as public access to the canal and railway in the 19th and 20th Centuries. Cllr Leslie said that access to the Drove had now been improved by HCC and asked that Cllr Hales should speak the complainant because he felt that the matter could be sorted out if the two parties communicated.

Action: Cllr Hales

C/21/123

Cemetery – to consider projects for the cemetery grant

The Chair proposed a Working Party to consider projects with which to spend the grant. It was agreed to defer the appointment of members until the next meeting for Cllr Boney to attend. Cllr Leslie noted that the access road had been contemplated as a project in the past (C/20/012c).

C/21/124

Policy Review

a. Standing Orders

The revised Standing Orders as agreed by the Working Party were agreed by the Council. The Clerk was asked to publish them.

Action: Clerk

b. Grant Policy

The grant policy, as updated the Clerk, as agreed in C/21/103b, was agreed by the Council.

Action: Clerk

c. Anti-Bullying Policy

The policy, modelled on NALC's, was agreed by the Council.

Action: Clerk

C/21/125

Queen's Platinum Jubilee Celebrations

Cllr Lawrence asked Cllr Jackson to investigate prices for jubilee mugs. She agreed to do so. Cllr Lawrence said the oak tree (C/21/104), to be planted for the community, had now been delivered. He asked the Council to consider where it should be planted

Action: Cllr Jackson, Cllr Lawrence

C/21/126

Council Communications

Items for the next newsletter due to go out in mid December were agreed as; Xmas light display, visit of the Deputy Lieutenant, high street parking.

Action: Clerk

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 21st OCTOBER 2021 AT 7:30PM
AT THE TOWN HALL, STOCKBRIDGE HIGH STREET
STOCKBRIDGE



C/21/127

Village amenities

a. Rights of Way

There was no update.

Action: Cllr Lawrence

b. Lengthsman update

There were no suggestions for lengthsman work this month.

c. Lancaster House

The Chair informed the Council that he had been contacted by HCC estates who had confirmed that HCC would transfer the site to SPC for nil consideration. He asked the Council if it was still the Council's decision to take on the site and if so to agree the legal fees for the transfer. The Council agreed to the transfer and for legal fees up to £2,000. The Clerk was asked to find a solicitor experienced with Council legal work.

Action: Clerk

d. Council Noticeboards

The Chair asked the Council to agree a style and type of noticeboard so the Clerk could investigate options for the next meeting. The Council agreed oak framed boards with double locking doors and the same size as the present boards.

Action: Clerk

C/21/128

Finance

a. Recent Transactions – to approve income and expenditure since last meeting

Income and payments 51-72 were circulated ahead of the meeting and were reviewed and approved. Cllrs noted income and expenditure against bank statements. Income was noted as from The Hub for the Xmas lights and TVBC for the Precept.

Opening bank balance		71598.69
The Hub (Xmas lights)	income	75
TVBC (Precept)	Income	10150
YMML (Clerk's office)	51	16.80
HALC	52	342.00
Safesite (Barriers on High St)	53	78.69
Tom Oliver Hawkins (weedcut)	54	45
Shane Ling (Lengthsman less KS & Br'field)	55	2770.00
HMRC	56	8.98
Shane Ling (Cemetery Aug & Sept)	57	800
SSE (light at Milsom)	58	26.31
Shane Ling (Lengthsman – KS & Br'field)	59	250
STHC (Room hire)	60	24
PKF Littlejohn (External audit)	61	360.00

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 21st OCTOBER 2021 AT 7:30PM
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STOCKBRIDGE



ADH Printing (newsletter printing)	62	122.00
B Baker (salary + lengthsman)	63	663.73
Unity Bank (service charge)	64	18.00
Explorers (newsletter delivery)	65	100
R Jackson (SID battery C/21/090)	66	43.12
Shane Ling (Lengthsman)	67	1369.00
Shane Ling (Cemetery Oct)	68	180
Victim Support (Grant C/21/107d)	69	50
YMML (Clerk's office)	70	16.80
HALC (training for Clerk)	71	72.00
C J Chandler	72	35
Closing Balance		74143.16

b. To review budget year to date.

Expenditure against budget was reviewed, approved and noted.

c. External Audit report

This was noted by the Council as satisfactory with no except for matters.

d. Budget 22/23 – To form a Working Party to consider budget

The Working Party was agreed as Cllrs Lawrence, Bell and Hill and the Clerk.

Action: Clerk

e. Xmas Fund update

The fund available in the Council's bank account was noted.

f. Adoption of Financial regulations

The Clerk asked the Council to move this item to next month because the new Standing Orders should be referred to.

Action: Clerk

g. Internal Financial Controls Review.

The financial controls outlined by the Clerk were considered appropriate by the Council.

h. Contribution to Test Valley School celebration evening.

The Council agreed to provide funding to the School Association for a prize.

Action: Clerk

i. Pension contributions for the Clerk

These were agreed at the legal minimum rate and to be paid annually.

Action: Clerk.

C/21/129

Planning

a. New applications – to agree response

Number	Address	Description	Date
21/02842/Treen	The Garden Cottage High Street Stockbridge SO20 6EX	G1) Willow - remove small diameter saplings, remove growth up to 100mm from previous pruning points	21/10/21

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 21st OCTOBER 2021 AT 7:30PM
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STOCKBRIDGE



		(T1) Willow - Remove collapsing stem	
The Council had no objection			
21/02884/Treen	3 Trafalgar Way Stockbridge SO20 6ET	T1) Pear - Crown reduce up to 1m (T2) Crab Apple - Crown reduce up to 2.5m (T3) Victoria Plum - Crown reduce up to 1m	25/10/21
The Council had no objection			
21/02776/Fulln	Land At The Rear Of Greyhound Inn High Street S'bridge SO20 6EY	Erection of fishing hut	12/11/21
The Council requests that if permission is granted it can only be used as a fishing hut.			
21/03004/Treen	Cannon House Old London Road SO20 6EJ	T1 - Yew - Remove fallen section of tree	05/11/21
The Council had no objection			
21/02973/Treen	Fishmore House High Street S'bridge SO20 6EY	T1 - Canopy raise mature London Plane Tree to 4 metres	02/11/21
The Council had no objection			
21/02979/Treen	2 Clarendon Terrace Room 2 High Street Stockbridge SO20 6EY	T1 - Cherry - Fell	02/11/21
The Council has no objection			
21/02958/Fulln	Shepherds House Winton Hill Stockbridge SO20 6HL	The installation of an air source heat pump on the north side of Shepherds House	12/11/21
The Council has no objection			
21/02959/LBWN	Shepherds House Winton Hill Stockbridge SO20 6HL	The installation of an air source heat pump on the north side of Shepherds House	12/11/21
The Council has no objection			
21/02798/Fulln	Green Acres Old London Road S'bridge SO20 6EL	Erection of residential dwelling	Not known
The Council objects because the proposed development is outside the settlement boundary.			

b. To note recent decisions:

Number	Address	Description	Date
20/02846/FULLN	New House, Winton Hill, Stockbridge, SO20 6HL	Conversion of existing garage to provide family games room, and insert flat roof dormer to front	Allowed on appeal to Sec of State
21/02415/TREEN	Larksleve, Trafalgar Way, Stockbridge, Hampshire	T1 Pear - Remove, T2 Apple - Remove, T3 Palm - remove	No Objection

c. To note decisions awaited

Number	Address	Description	Date
21/02500/RESN	Land Adjoining The Tallet Manor Farm Marsh Court Road Stockbridge Hampshire SO20 6JH	Approval of details for access, appearance, landscaping, layout and scale for the demolition of farm buildings and the erection of 3	24/09/21

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THURSDAY 21st OCTOBER 2021 AT 7:30PM
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STOCKBRIDGE



		dwellings and garages pursuant to outline	
21/02529/FULLN	Highfield House Steepleton Hill Stockbridge SO20 6JE	Two storey rear extension, new entrance and porch, timber cladding to first floor, associated alterations, new swimming pool, detached carport and store	01/10/21
21/02732/ADV	Lane End High Street Stockbridge SO20 6EU	1 non-illuminated hand painted sign and 1 non-illuminated hanging sign	15/10/21
21/02413/TREEN	5 Nelson Close Stockbridge Hampshire SO20 6ES	T1 - Rowan Tree - Fell	05/09/21
21/02064/FULLN	Greyhound On The Test High Street Stockbridge Hampshire SO20 6EY	Demolition and replacement of existing fishing hut (re-submission of 18/01444/FULLN)	24/08/21
21/01825/FULLN	1 Riverside Cottages High Street Stockbridge Hampshire SO20 6EU	Erection of a rear single storey linked extension and additional dormer window to existing cottage roof	26/08/21
21/01171/FULLN	Stockbridge House, High Street, Stockbridge, Hants	Erection of three tourist accommodation units	21/05
20/01722/FULLN	Rosemary High Street Stockbridge Hampshire SO20 6HF	Change of use from existing depot to residential development of 4 two bed dwellings with associated access, parking	20/08/20
19/02505	Land South West of Little Dean, Winton Hill, Stockbridge, Hampshire	Demolition of three agricultural buildings and erection of a single dwelling and detached garage.	22/11/19
19/02508	Land South West of Little Dean Winton Hill Stockbridge Hampshire	Demolition of three agricultural buildings	22/11/19

d. Enforcement – to note any enforcement matters

There were none reported.

C/21/130

Items for next agenda and date of next meeting

The date of the next meeting was agreed as 18th November 2021 in the Town Hall.

Items for the agenda for the November meeting:

Cycle Path

High Street Design

Noticeboards

Newsletter

Action: Clerk

The meeting closed at 9.00 pm.

Signed.....

Date.....