

Stockbridge Parish Council

MINUTES OF THE MEETING HELD ON
THURSDAY 21st FEBRUARY 2019
7.30PM AT STOCKBRIDGE TOWN HALL



Present: Parish Councillors R Foord (Chairman), A Lownie (Vice Chairman), F Candler, R Jackson, J Leslie, R Hills, D Halle, A Fillipa and S Smith

Members of the public: 8 members of the public were in attendance at the beginning of the meeting.

Minutes taken by: Mrs S N Smith – Councillor

Item		Action
1.	Apologies for Absence No apologies received.	
2.	Declarations of Interest Cllrs R Foord, F Candler and S Smith declared an interest in item 8(e) Building to the South West of Little Dean Cllr R Foord declared an interest in item 8 (b) Conversation of a Dutch Barn Cllr S Smith declared an interest in item 8 (c) Town Hall window	
3.	Chairman's enquiry of those attending the meeting as to whether anyone wanted to record the meeting. No one wanted to record the meeting.	
4.	To agree the minutes of the meeting held on 13th December 2018 and 17th January 2019 RESOLVED: It was resolved that the minutes taken from the meeting held 13 th December 2018 were now a correct record of proceedings. The Chairman signed the minutes. It was agreed that the minutes of the meeting held on 17 th January 2018 would be tabled again at the next meeting. Cllr A Fillippa requested amendments to item 190(g)	
5	Matters Arising from the minutes taken from the meeting held on 17th January 2019 No matters arising. Any actions would be discussed at relevant agenda points.	
6.	Public Participation A letter was read on behalf of Mrs J Boney thanking the retiring clerk, Mr Michael Mortimer, for the help he provided SOS during his tenure.	

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7.	<p>Borough and County Councillor Reports No Borough or County Councillors were present and no reports received.</p>	
8.	<p>Planning: Cllrs to propose a response to be submitted to TVBC in relation to the following applications:</p> <p>a. 19/00168/TREEN T2 (G7 on plan) Sycamore –Crown reduce up to 4m. T3 (8 on plan) Beech-Reduce height up to 4m and balance crown by reducing laterals up to 2m. Little Dean House, Winton Hill, Stockbridge SO20 6HL Resolved: No objection</p> <p>b. 19/00280/FULLN Conversion of Dutch Barn to residential use and alterations to vehicular access, together with landscaping and associated works. The Dutch barn, Off Somborne Park Road, Stockbridge, Hampshire SO20 6QT Cllr F Candler presented the application to the Council, detailing pre application work. Continued use as an agricultural building and change of use for business use including Classes B1and B8 holiday accommodation or residential had been explored by the applicant The application is based on using the existing frame and shape. Discussion took place over the proposed design of the building and its appearance within its setting. Resolved: Objection Looks incongruous for a dwelling in that location. Cllr S Taylor agreed to prepare the wording for the objection. Proposer Cllr S Taylor, Seconder Cllr F Candler. Carried on a 7 to 1 majority with Cllr R Foord abstaining as having declared an interest.</p> <p>c. 19/00281/LBWN Replace the South window and undertake works to prevent water damage to the plasterwork. Town Hall, High Street, Stockbridge SO20 6HE Resolved: No Objection</p> <p>d. 19/00331/VARN Amendments to the windows on the West Elevation. The Vine Inn, High Street, Stockbridge, Hampshire SO20 6HF Discussion took place. Resolved: No Objection</p> <p>e. 19/00311/FULLN Demolition of three redundant agricultural buildings and erection of 2 detached dwellings. To South West of Little Dean, Winton Hill, Stockbridge, Hampshire SO20 6HL Cllr S Taylor presented the application to the Council. Discussion took place over the height of the proposed buildings and their impact on the area and neighbouring dwellings. Concerns were also raised over the proposed waste and water</p>	

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	<p>disposal. Resolved: Objection Cllr S Taylor agreed to prepare the wording for the objection.</p> <p>Proposer Cllr S Taylor , Seconder Cllr R Hills. All in favour. Cllrs R Foord, F Candler, and S Smith declared an interest and did not participate.</p>	
<p>9.</p>	<p>Reports: To receive reports in respect of the following</p> <p>Business Liaison- Cllr R Hills Nothing to report</p> <p>Cemeteries – Cllr A Lownie. A report was provided prior to the meeting.</p> <p>Cllr Lownie asked for the budget to be increased to £3,850. This is to take account of the need for a new notice board and the continuing employment of the groundsman. The hourly rate will be £22 plus materials.</p> <p>Christmas – Cllr A Lownie. A report was provided at the meeting.</p> <p>A meeting was held 18th January 2019. Any remaining funds will be used Dec 2019. Suggested date for 2019 is 7th Dec, subject to confirmation following views of St Peters Church and Stockbridge Primary School. Arrangements and details of the event e.g. A grotto, sponsorship and charity fundraising are being pursued. PC involvement is expected to be a £500 grant, support and coordination. It was agreed that Parish Council Insurance provider would be contacted with the view to adding Stockbridge Christmas.</p> <p>Community Matters – Cllr James Leslie Nothing to report</p> <p>Community Planning- Cllr S Taylor The group met 7th February. A representative of Longstock Parish Council also attended the meeting. Houghton Parish Council have also been approached to engage in the discussions. The next meeting is on 6th March, when the aim is to formulate a recommendation, which will be brought to the April Parish Council Meeting. Cllr S Taylor has contacted TVBC and reported that they have nothing to share at this time regarding any future development on Houghton Road.</p> <p>Environmental matters- Cllr Lownie . A report was provided prior to the meeting.</p> <p>River weed cutting has been arranged and a budget of £250 set aside. The Clean Up Your Village campaign was discussed. It was agreed that we will clean up Stockbridge but not on the designated day. Volunteers are being sought through the web site. No Councillor has volunteered to lead this initiative.</p>	

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	<p>The cobbles near the Town Hall will be weeded by the Lengthsman.</p> <p>Governance- Cllr Lownie Nothing to report</p> <p>Highways- Cllr Lownie A report was provided prior to the meeting.</p> <p>The Village gates were discussed. The price has increased, Cllr Lownie will ask for a breakdown of the new costing.</p> <p>Lengthsman Work for Stockbridge</p> <p>Derek Halle has volunteered to be the lead.</p> <p>Lengthsman Scheme Administration A report was provided prior to the meeting.</p> <p>3 tenders have been received for the position. There will be an update at the next meeting.</p> <p>Parish Council Website – Cllr A Filippa</p> <p>It was decided that changes to the Website and document storage will be reassessed after the appointment of a new clerk.</p> <p>Playground – Cllr R Foord To be discussed as an agenda item.</p> <p>Resilience Plan- Cllr R Foord</p> <p>There is a resilience plan however the identification of vulnerable residents is complicated by data protection.</p> <p>Cllr Foord recommended that a feasibility study into the possibility of a bund above the village to prevent flooding should take place if funding was available.</p> <p>Town Hall Liaison – Cllr S Smith</p> <p>The Hurford Hall will now be available for bookings during August as the works to the south window are now expected to take place during October. The Hall will be kept free of bookings in October.</p> <p>Trout ‘n About – Cllr S Smith</p> <p>The committee met 30th January. Work on going for 4th August</p>	AL
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	<p>War Memorial- Cllr R Foord</p> <p>Pre planning has been completed. Planning cost has increased to £137.</p> <p>Test Valley 2020 Arts Foundation –Cllr F Candler</p> <p>Cllr F Candler presented to the Council. SADS, Stockbridge Music, Stockbridge Cinema and The Book Shop are already interested in the initiative. There will be meetings to share ideas. It was agreed that the Council will support the initiative. Cllr F Candler will offer SPC support and report back on developments locally.</p>											
10.	<p>Finance</p> <p>a. Cllrs to agree the accuracy of the financial statement for the period 01 January to 21 February 2019.</p> <p>b. Cllrs to approve payments to be made, schedule attached.</p> <p>Details have been circulated prior to the meeting. Payments to be made</p> <table> <tr> <td>Sophie Walters – Christmas lights</td> <td>£19.98</td> </tr> <tr> <td>Stockbridge Town Hall</td> <td>£22.00</td> </tr> <tr> <td>Lengthsman</td> <td>£757.00.</td> </tr> <tr> <td>Lengthsman outstanding from Oct 2017</td> <td>£ 110.00</td> </tr> <tr> <td>Planning re War Memorial</td> <td>£137.00</td> </tr> </table> <p>All agreed</p>	Sophie Walters – Christmas lights	£19.98	Stockbridge Town Hall	£22.00	Lengthsman	£757.00.	Lengthsman outstanding from Oct 2017	£ 110.00	Planning re War Memorial	£137.00	
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11.	<p>Expenditure to be agreed</p> <p>Vita Play Ltd</p> <p>Necessary work to Playground. £65.00 plus Vat</p> <p>Resolved All agreed.</p> <p>Money will be taken from the Playground funds currently holding £3194.78</p>											
12.	<p>Budget</p> <p>Cllrs to set the budget for the year 2019 to 2020</p> <p>Details have been circulated prior to the meeting. Cllr R Foord and Cllr A Lownie provided a budget plan for the next year. Discussion took place over increases in some items e.g. Clerks salary, electricity and Town Hall hiring.</p> <p>It was confirmed that the Precept has been raised for next year. An expenditure of £15,000 has been added for the possible Neighbourhood</p>											

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	<p>Plan. There is also an expectation of £8,000 in grants for the development of the plan.</p> <p>The forecasted income will cover all the routine and regular expenditure and work. Some projects however will be dependent on income from grants.</p>	
13.	<p>Clerk <i>To formalise acceptance of resignation of clerk Michael Mortimer</i></p> <p>Proposer Cllr R Foord Seconder Cllr A Lownie All agreed</p> <p><i>To agree content of job description and advertisement for new clerk</i> Agreed to not include pay scale as dependent on skills and qualifications Closing date 21st March, interviews the following week.</p> <p><i>To agree budget for advertising</i> Agreed to advertise in Hampshire Chronicle, Andover Advertiser and Parish Magazine Also pursue HALC website and TVBC website. Cllr A Lownie to investigate costs</p> <p><i>To agree budget for salary</i></p> <p>Agreed to follow NJC recommendations</p> <p><i>To agree selection and interview panel</i></p> <p>Agreed Clls R Foord, A Lownie and A Filippa will form the selection and interview panel.</p> <p><i>To agree interim measures.</i> Since the resignation of the clerk payments have been made by cheque. Internet banking will be reintroduced but with 2 signatories. As an interim measure it was agreed that CLLs R Foord and A Lownie will be the signatories. This will be reviewed when the clerk is in position.</p>	AL
14.	<p>Annual Parish Meeting to be held 25th April 2019 It was agreed that Cllr F Candler will invite Mr Paul Jackson Head of Planning to speak at the meeting. Proposed subject being 'How to balance business and residential planning needs'.</p>	FC
15.	<p>Parish Council Elections to be held 2nd May 2019 Cllr R Foord reminded Councillors to complete an application form if they wish to stand for the Parish Council in the May elections.</p>	
16.	<p>Cllrs to resolve to remove press and public members, using Public Bodies (Admission to Meetings) Act 1960 to allow the discussion and resolution of</p>	

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	confidential personnel matters. Resolved The Council all agreed that the matter has been closed.	
	Cllr to propose any items of business for the next agenda for the meeting to be held on Thursday 21st March 2019 No items were identified.	

Meeting closed at 9.25 p.m.