

Stockbridge Parish Council



MINUTES OF THE PARISH COUNCIL MEETING

held on Thursday 13th December 2018 at Stockbridge Town Hall

Duration of meeting : 7.35 pm – 9.26 pm

Present:

In the Chair	Parish Councillor Richard Foord
Parish Councillors	Alyson Lownie (Vice Chairman), Frances Candler, Sally Smith, Russel Jackson, James Leslie, Richard Hills, Angie Filippa, Derek Hallé & Stephen Taylor
County & Borough Councillor	Hampshire County Councillor – Andrew Gibson
Members of the public	2 members of the public were in attendance at the beginning of the meeting
The Clerk	Michael Mortimer

Minute No	Agenda Item and Minutes	ACTION
159	<p>Agenda Item No 1 – Apologies for Absence</p> <p>Apologies were received from District Councillors Peter Bolton and Daniel Busk</p>	
160	<p>Agenda Item No 2 - Declarations of Interest</p> <p>Parish Cllr Alyson Lownie in respect of payment to be made to her that requires authorisation at this meeting.</p>	
161	<p>Agenda Item No 3 - Chairman's enquiry of those attending the meeting as to whether anyone wanted to record the meeting.</p> <p>The Chairman made a formal announcement enquiring as to whether any attendee wanted to record the meeting. No recording was proposed.</p>	
162	<p>Agenda Item No 4 - To approve the minutes of the meeting held on 15th November 2018</p> <p>Members resolved to accept the minutes and the Chairman signed them as a true record.</p> <p>Parish Cllr Stephen Taylor reiterated that the minutes did not to be a verbatim record of a meeting but the resolutions and main points of any discussion.</p>	

163	<p>Agenda Item No 5 - Matters arising from the minutes of 15th November 2018</p> <p>It was considered that any matters arising could probably be dealt with during the course of the meeting.</p>	
164	<p>Agenda Item No 6 - Public participation</p> <p>Michael Woodall enquired about the lack of any co-ordinated High Street Christmas event.</p> <p>Parish Cllr Alyson Lownie responded that the existing Stockbridge Christmas group had recently disbanded and the Parish Council with the help of other volunteers had sought to keep some form of Christmas illuminations going at very short notice. The lack of apparent co-ordination or promotion of any traders Christmas event was noted. It was intended to organise a meeting of all interested parties early in the New Year to see if something more organised could be arranged for 2019</p>	
165	<p>Agenda Item No 7 - Borough Councillor's Reports</p> <p>No Borough Councillors were in attendance nor had any reports been received.</p>	
166	<p>Agenda Item No 8 - County Councillor's Report</p> <p>County Cllr Andrew Gibson reported on the following:</p> <ul style="list-style-type: none"> (a) Significant budgetary pressures on HCC (b) No bus transport cuts in TVBC (c) Programme for replenishment of salt bins underway (d) Keep reporting potholes via online HCC Highways portal and inform him if problems/delays were encountered <p>County Cllr Andrew Gibson will supply his more detailed written report to the Clerk.</p>	
167	<p>Agenda Item No 9 - Police/PCSO report</p> <p>No Police representative was in attendance nor had any report been received.</p>	
168	<p>Agenda Item No 10 – Clerk's Report</p> <p>The Clerk reported on the following:</p> <p>Test Valley School – enquiries of TVBC TVBC Community funds – what is available Waste bins on the High St – provision of more Spring Clean by the Keep Britain Tidy organisation – April 2019 Association of TVBC Town & Parish Councils meetings Street lighting Ownership of land to the front of the fire station</p>	

169	Agenda Item No 11- Planning		
	(a) Planning Applications		
	The Clerk reported that no new planning applications had been received since the last meeting		
	(b) Tree work applications		
	The Clerk reported that the following new tree work application has been received since the last meeting:		
	TVBC Ref:	18/03085/TREEN	
	Address:	4 Nelson Close Stockbridge Hampshire SO20 6ES	
	Application Type	Tree works in a Conservation Area	
	Application for	Fell 1 Apple tree	
	Decision	PERMISSION subject to conditions & notes	
	Date of decision	Monday 19 November 2018	
	No objections were made to this application		
	(c) Planning decision notifications		
	The following planning decision notification had been received and was noted:		
	TVBC Ref:	18/02509/FULLN	
	Address:	Manor Cottage Winton Hill Stockbridge SO20 6HL	
	Application Type	Full	
	Application for	First floor side and rear extension to provide additional bedroom and en-suite, and new external door with foot bridge to garden.	
	Decision	PERMISSION subject to conditions & notes	
	Date of decision	Monday 19 November 2018	
	(d) Tree work decisions		
	No notifications received of any tree work decisions that have been made in respect of applications in the Parish since the last meeting.		
	(e) Planning appeals		
	No notifications of any new planning appeals having been lodged in respect of planning or enforcement matters		
	(f) Planning appeal outcome notifications		
	No notifications of any planning appeal outcomes in respect of appeal cases in the Parish		
	(g) Enforcement action notifications		
	None		
	(h) Other planning matters		
	None		

170	<p>Agenda Item No 12 – Finance</p> <p>(a) To receive and approve payments to be made on a schedule of payments that the Clerk/RFO had prepared. A copy of the approved schedule of payments is attached.</p> <p>(b) To receive and approve the monthly financial statement, which The Clerk/RFO had prepared. A copy of the approved monthly statement is attached.</p> <p>(c) To receive the first draft of the proposed budget for the next financial year</p> <p>The Clerk/RFO provided the first draft of a budget for the next financial year for members to consider.</p> <p>Parish Cllr Alyson Lownie drew members’ attention to the “cash” held by the Parish Council included Lengthsman monies held for Stockbridge and other parishes that she administers and cannot be used for any other purpose. These monies need reconciling to ensure that the actual figures in the budget tallied with her Lengthsman accounts. In addition, she reminded members that there were also sums of money within the Parish Council’s cash reserve that had been specifically allocated/reserved for a number of projects to include Highways £15,000, Stop it £599.07, the Playground. The Clerk will seek to identify the reserved funds and obtain from Cllr Alyson Lownie the amount of unspent Lengthsman monies.</p> <p>Parish Cllr Stephen Taylor advised members that there was no cap on increases on parish and town council precepts. He also asked the Clerk if he could find some additional information about other Parish & Town Council’s precept within TVBC and what additional revenue could be generated by increases in the precept.</p>	
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171	<p>Agenda Item No 13 – Reports - to receive reports in respect of the following:</p>	
	(a)	<p>Highways – Cllrs Alyson Lownie</p> <p>Cllr Alyson Lownie had provided members with a comprehensive written report prior to the meeting, which advised members about the Traffic Working Group’s meeting of 11th December 2018 when discussions were had in respect of a number of items to include a request for a member of the Stockbridge Business Association to join the Working Group. The report included a report of a meeting with Tim Lawton - Head of HCC Highways, when a number of issues were discussed to include HCC’s proposed new parking policy. A meeting has been arranged with Caroline Nokes MP. A survey of businesses was being undertaken in respect of parking and traffic issues. The potential cost of procuring some additional posts for the Speed Indicator Device to be fixed to, was also included in the report as well as Cllr Alyson Lownie’s efforts to try and get work progressed</p>

		on the village gateways. The final two items covered in the report related to the Primary School Safety Scheme and greater/better use of the community bus.
	(b)	Flood Working Party – Cllr Richard Foord Nothing to report
	(c)	Stockbridge Christmas – Cllr Alyson Lownie Parish Cllr Alyson Lownie had provided a written report which advised member that donations pledges totalling £3,610 had been made with the current estimated costs being within the monies donated. A meeting is to be arranged in February 2019 to plan for 2019.
	(d)	War Memorial – Cllr Richard Ford The Chairman Cllr Richard Foord advised members that he had managed to establish contact with TVBC's conservation officer and that Roger Tym had very generously agreed to undertake the requisite work related to the obtaining of listed building consent for the restoration works.
	(e)	Community Matters – Cllr James Leslie Parish Cllr James Leslie reported that matters will still under discussion in respect of the pool at the Test Valley School and that he had recently attended that schools open evening to represent the Parish Council
	(f)	Environmental matters - Cllr Alyson Lownie Cllr Alyson Lownie had provided members with a written report prior to the meeting, with little to report but she was still looking for someone to undertake the weed cutting in the carrier and that the flooding between Test Lea and the Orvis has been remedied.
	(g)	Community Planning – Cllrs Frances Candler and Stephen Taylor These two members reported on their first meeting and the co-opting of two residents onto the working Group. They would keep other members advised of developments/progress.
	(h)	Governance – Cllr Alyson Lownie & The Clerk Cllr Alyson Lownie requested the establishment of an employment working group to deal with a number of potential employment matters. The working group was to be formed and will comprise Cllrs Richard Ford, Alyson Lownie and Richard Hills.
	(i)	Business & Rural Industry - Cllr Richard Hills Cllr Richard Hills reiterated what Cllr Alyson Lownie had said in respect of the Christmas shopping events or lack of, whereby there seeming a keenness by both the traders and the community for something to happen at Christmas to engender an event that benefits all.

	<p>(j) Lengthsman work in Stockbridge</p> <p>Cllr Angie Filippa reported that due to other commitments she had been unable to progress any matters in respect of Lengthsman work in Stockbridge. Subsequent to the meeting, Cllr Angie Filippa reported that she would no longer be able to undertake the role of approved person for Lengthsman work in Stockbridge. Another volunteer was sought.”</p>
	<p>(k) Lengthsman Scheme Administration</p> <p>Cllr Alyson Lownie had provided her usual tabular report showing the spend to date by each Parish and the total amount that Stockbridge Parish Council is holding on account for all parishes in the Lengthsman scheme which Alyson Lownie administers.</p>
	<p>(l) Cemeteries – Cllr Alyson Lownie</p> <p>Cllr Alyson Lownie provided a written report which outlined income and expenditure to date, her efforts to meet with the groundsmen and the posing of the question as to whether funds should be made available to re-surface the driveway up to the Winton Hill cemetery.</p> <p>Stephen Taylor had volunteered to assist Cllr Alyson Lownie in the survey of headstones in the cemetery.</p>
	<p>(m) Parish Council website – The Clerk</p> <p>The Clerk will provide details and quotes from prospective contractors, who could potentially re-design and host the website at the next meeting.</p>
	<p>(n) Trout ‘n About - Cllr Sally Smith</p> <p>Cllr Sally Smith advised members about Trout ‘n About’s recent evening event when donations to local charities and organisation were distributed. The Parish Council registered its sincere gratitude for three separate donations to itself, to the War Memorial fund and the Christmas lights.</p>
	<p>(o) Town Hall Liaison – Cllr Sally Smith</p> <p>Cllr Sally Smith advised members that design work was underway to replace the large window in the Hurford Hall and therefore its non-availability was very much dependent upon the finalisation of approvals and the timetable for the replacement of the large rear window. Further details would be provided when they were known.</p>
	<p>(p) Feedback from Councillors, who have attended training or other events since the last meeting – None</p>

172	<p>Agenda Item No 14 – Correspondence</p> <p>All correspondence and e-mails received by the Clerk had been forwarded onto Members of the Parish Council.</p>
173	<p>Agenda Item No 18 - Potential agenda items for the next Parish Council meeting and other items</p> <p>Councillors can use this item to put forward suggestions for items that they would like to see included on the agenda for the next Parish Council meeting, which will be on</p>

	Thursday 17 th January 2019. No items were suggested.
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MM/19/01/2019 (Amended)

Chairman's Signature:

Chairman's Name: Richard Foord

Date minutes signed:/...../.....