

Stockbridge Parish Council

Minutes of Parish Council Meeting Wednesday 23rd July 2025 7.15pm

Stockbridge Town Hall

Present: -

Chairman – Councillor D Halle
Councillor M Porter
Councillor L Ellis
Councillor H Jackson
Councillor T Cooke

Apologies received from: -

Councillor D Smith
Councillor B Powell
Councillor A Lawrence

Meeting declared open at 7.15 by DH.

1. Apologies received from D Smith, B Powell and A Lawrence
2. No Pecuniary Interests (DPIs) or Other Specific Interests (OSIs) declared.
3. No members of the public in attendance.
4. Minutes of council meeting held on 7 July approved.
Matters arising – none.
Correspondence – none other than TVBC letter in Dropbox.
5. Headteacher of Danebury School did not attend. It was noted that schools have now broken up for summer holidays.
6. No reports from Borough or County Councillors.
7. **Planning:** - no action necessary from Parish Council regarding planning applications
24/02863/FULLN APP/C1760/W/25/3368316 Appeal placed with Planning Inspector.
25/01275/TREEN
25/01031/TPON
25/00918/CLEN
25/00900/LBWN
25/00914/CLPN
25/01254/FULLN
25/01255/LBWN
25/01166/FULLN
8. **Community Planning Matters**
 - a. Pan Parish Meeting at Town Hall to be held on Monday 28th July for Houghton, Longstock and Stockbridge residents.
 - b. Ask Cllr Lawrence to compose rejection on our behalf regarding development surrounding Danebury School. AL
 - c. Vote passed to approach TVBC to undertake Housing Needs Analysis in Stockbridge. DH

9. Membership of Staffing Committee HJ has decided to step down and TC volunteered to take her place. Staffing committee will now comprise Cllr Powell, Cllr Lawrence and Cllr Cooke.

10. HALC Membership

- a. Additional HALC membership LCPD approved.
- b. Payment of HALC LCPD ALC membership invoice approved.

11. Parish Clerk

- a. Recruitment of New Clerk – advertisement to be placed. Collection of Documentation and laptop from the outgoing Clerk to be arranged by DH and MP.
- b. Appointment of Interim Clerk to be deferred until level of interest in permanent role is assessed. It was agreed that a new Clerk or Locum Clerk would need to be in position by September meeting.
- c. Administration of Lengthsman Scheme to be taken over by DH until new Clerk is in post. LJ to report to DH with maintenance requests and to check whether these have been completed. DH and LE.

12. Playground

- a. Quarterly Inspection Report not yet received. Defer until September meeting.

13. QEII Memorial Garden

- a. It was decided the benches do not need securing.
- b. It was noted that grassed area and flower beds were in poor condition. LE and HJ to investigate providing bark mulch and replenishing flower beds. LE HJ
- c. Hose purchase deferred whilst hosepipe ban is in place.

14. Cemetery

Assessments of memorials deferred as Councillor Smith is currently away.

15. Lancaster House

Consider future use of site – deferred until September meeting.

16. Infrastructure Projects

- a. New SLR update deferred.
- b. Phone boxes deferred.
- c. Penny Lane footpath deferred.

17. Council Communications

- a. Report from Community Surgery – PC was present, nothing to report.
- b. PC Newsletter to be included with PCC Newsletter – work in progress. DH

18. Village Matters and Maintenance

- a. Lengthsman and maintenance. LE reported problems with cars idling on High Street. LE to investigate provision of suitable signs to discourage this and to investigate the use of a possible Community Grant to fund. LE
 - i. Cllr Ellis pointed out that there were no litter bins on Stockbridge Marsh. DH commented that this was National Trust land so outside of Parish Council jurisdiction.

- ii. Consider joining CPRE – September meeting.
- iii. Cost of water monitor – defer until September meeting.
- iv. Village litter pick – discuss at September meeting.
- b. New postbox at Town Hall. It was agreed Town Hall Committee to choose size and style and SPC to fund 50% of cost. MP

19. Finance

- a. Recent transactions approved.
- b. 2025/2026 budget year to date approved to include membership of HALC.
- c. Recreation ground grant request – deferred awaiting further information.
- d. Notice of Public Rights – DH to ask outgoing Clerk.
- e. External Audit submission – DH to ask outgoing Clerk.
- f. Yellow Book purchase – discuss with HALC and defer until September meeting. DH
- g. DH to confirm Unity Bank access.

20. Health & Safety

21. Items for Agenda and Date of Next Meeting

Next meeting date Thursday 18th September 2025 at 7.15pm

Items for agenda: -

- a. Village litter pick.
- b. Cost of water monitor for River Test.
- c. Lancaster House.
- d. Grant for recreation ground.
- e. Memorial assessments.
- f. Working Party for QEII garden.
- g. Hose purchase for QEII garden.
- h. Infrastructure projects.
- i. Parish Council social media presence.

Meeting closed

Minutes taken by TC in absence of Clerk.