

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 16th April 2020
7.30PM via ZOOM online



Present: Cllrs A Lawrence (Chair), G Boney, D Halle, J Leslie, R Foord, I Bell, S Taylor, V Vere-Stokes, F Parr, T Hales.

Cllr T Ward, A Gibson

Apologies: None

Clerk: Belinda Baker

Public attendance: Two

C/20/001 **Apologies**
There were no apologies.

C/20/002 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
Cllr Boney declared an interest in Planning item 20/00678.

C/20/003 **Public Participation**
The member of the public were asked if they wanted to contribute but neither did.

C/20/004 **Minutes of the meeting held on Thursday 19th March 2020**

a. To approve and sign the minutes

Although Cllr Foord had not been present at the meeting in March, he notified the Council that he felt that there were two reasons why the minutes could not be approved due to non-compliance with Standing Orders. These were: 9b No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least 3 clear days before the meeting. He did not consider that a heading is motion therefore there was no motion to be moved. And secondly, 3x, a meeting shall not exceed a period of 2 hours. The Minutes clearly show the meeting closed at 10:15pm and as the Standing Orders were not suspended, therefore all business after 9:30 is ineligible and since the minutes do not contain timings, he considered the whole meeting unsafe. Cllr Lawrence replied that he had discussed Cllr Foord's concerns with the Council's auditor and had confirmed the outcome of the discussion by e-mail to all councillors. The Council's auditor had confirmed that the March meeting was legally held, and the decision taken by the council was resolved correctly and legally. The Council approved the minutes.

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b. To deal with matters arising not on the agenda

There were no matters arising not on the agenda.

c. To deal with any correspondence.

The Clerk notified the Council that she had received an email from Ms Boney, the Chair of SOS to ask if a member of their group could be considered as member of the Village Design Statement Working Party. The Council agreed to consider this at that stage of the Agenda.

C/20/005

County and Borough Councillor Reports

Cllr Gibson had forwarded HCC highways reports and HCC Covid 19 updates before the meeting, which had been circulated.

Cllr Ward informed the Council that TVBC was still collecting waste including garden waste but HCC waste centres were closed. TVBC had provided accommodation for homeless people for the duration of the crisis which had been refused by only 2 people. TVBC was reaching out to help community groups and providing funding. He commented that groups working in Test Valley were least likely to contact HCC. TVBC has provided grants to businesses including clubs and hall associations which are in receipt of a small business rate relief. Cllr Taylor queried if Cllr Ward was aware of any businesses in Stockbridge that were in trouble. Cllr Ward said he was unaware of that being the case but he would check his information. Cllr Taylor raised the matter of the Stockbridge economy and how the closed businesses were going to be effected long term. Cllr Hales commented that many businesses that people depended on, including the chemist, were now doing deliveries.

Action: Cllr Ward

C/20/006

Covid 19

Cllr Halle notified the Council that there was now an active Covid 19 support group in operation. The plan for the group had been put together by a member of the public who had worked in emergency situations. There were now 25 active volunteers with 12 on standby. The village had been leafleted to ensure that everyone knew that help was available and the school was providing lunches which were being delivered by the group. The group had received a £500 grant from TVBC to help with expenses, this was being held in the Council bank account. Cllr Halle felt the community was in a good position for the next 3 weeks of lockdown. Cllr Lawrence commented that he felt the group was working well. The Council unanimously gave a vote of thanks to the group. Cllr Bell let it be known that Neighbourhood Care could now do pick ups and deliveries. Cllr Hales noted that the community market was still operational.

Action: Cllr Halle

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C/20/007 **Development Near Test Valley School**

The Clerk informed the Council that she had contacted WYG for an update but the reply received contained no further information.

C/20/008 **Planning**

a: To discuss updating village design statement

Cllr Lawrence acknowledged that there had been some confusion regarding the Working Parties for Village Design statement and the Local Plan liaison. These were going to be two separate groups. Cllr Taylor commented that he felt that it would be important for the Council to be involved in the local plan development before it goes out for consultation next year. The Clerk was asked to speak to TVBC planning to ensure this would happen. Membership of the working party to update the Village Design Statement was discussed. It was agreed that Cllr Taylor would Chair with Cllr Bell, Cllr Parr and Cllr Halle. It was also agreed to ask the community if anyone would like to join. The Clerk was asked to mention this in the next Benefice magazine article.

Action: Cllr Taylor, Clerk

b. To discuss Parish Infrastructure Plan

The Clerk had prepared an outline of a Parish Infrastructure Plan which had been circulated before the meeting. She explained that if the Council were not going to undertake a Neighbourhood Plan there should be some plan for infrastructure spending. She commented that the Council had S106 money available but had no plans to spend it which could possibly mean that the money would go back to the developer. Cllr Lawrence said he would undertake to gain an understanding of what money was available before the next meeting.

Action: Cllr Lawrence, Clerk

C/20/009 **Traffic Safety**

Cllr Bell confirmed that he had had no further meetings with HCC but was keen to set one up in order to research costs. Cllr Gibson said he would set up a conference call with HCC Highways, Cllr Bell and the Clerk so that the TVBC CIL grant application could be initiated.

Action: Cllr Gibson, Cllr Bell, Clerk

C/20/010 **Traffic Parking Survey**

Cllr Boney had circulated before the meeting an email exchange with the local MP Caroline Noakes in which she had expressed a willingness to be involved. Cllr Boney suggested that this could be useful when dealing with HCC, which tended not to take action unless what was proposed was self-financing. He said that 4 measures could alleviate Stockbridge's parking problem: 1-remove the opportunity for dormitory parkers, 2- encourage trader's staff to use the A30 layby, 3- stop Trafalgar Way from being used by parking for a business, 4-mark out parking bays. He noted that the proposal for having ticket only parking for an hour in the morning still needed developing. Cllr Gibson suggested that Ms Noakes could be useful when dealing with HCC but it was important to get the

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solution worked out before approaching HCC. Cllr Boney agreed and would write to Ms Noakes to set up a meeting.

Action: Cllr Boney

C/20/011

Village amenities

a. Lengthsman update

Cllr Halle informed the Council that the Lengthsman would be asked to do a cut of Lillie's path, clean the cobbles around the Town Hall and smarten the area around the War Memorial. He would be asked to do some of the work at the Children's Playground that the recent inspection had brought up. Cllr Halle would ask him for a quotation for the maintenance of the village benches.

Action: Cllr Halle

b. Community land

Cllr Lawrence said he was in the process of writing a report regarding uses for the community land. There was no update

Action: Cllr Lawrence

c. Community use of phone boxes including de-fibrillator

Cllr Halle had forwarded the forms to BT for the purchase of the phone boxes. He noted that because the phone boxes are listed the Council would need to put in an application to TVBC for change of use. However, he had been informed that for changing the use to hold a defibrillator was straightforward.

Action: Cllr Halle

d. Trout Pond

There was nothing further to report, but Cllr Halle suggested that Houghton Fishing Club may be prepared to help.

e. Electric Charging

Cllr Halle notified the Council that the EV scheme being run through HCC would survey the area.

Action: Cllr Halle

f. Recycling Centre

Cllr Halle had been liaising with Cllr Johnstone about possible re-location as the present location was too far for people to walk.

Action: Cllr Halle

g. Hanging Baskets

An email from TVBC that they could not provide hanging baskets this year, due to the Covid 19 crisis, was noted.

h. Children's playground actions on inspection report

Cllr Halle informed the Council that he had closed the playground. The report from the recent playground inspection had been circulated before the meeting. Cllr Halle said that he would ask the Lengthsman to do some of the work. The Clerk notified the Council that some of the remedial work would need to be done by a qualified Children's playground company.

Action: Cllr Halle, Clerk

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C/20/012

Finance

a. Recent Transactions – to approve income and expenditure since last meeting

Income and payments 107-114 & 1-6 were circulated ahead of the meeting, were reviewed and approved.

Stockbridge Town Hall	107	22
SSE	108	40.03
Alyson Lownie	109	400
B Baker	110	10.80
Stockbridge Comm Cinema	111	154.50
TVBC	112	240
B Baker	113	387.08
Unity Bank	114	18
Shane Ling	1	1499.25
Alyson Lownie	2	25
Chantel Storey	3	66.65
Monxton PC	4	1324.25
Shane Ling	5	38
YMML	6	16.8

b. To review budget of last financial year.

Expenditure against budget was reviewed, approved and noted.

c. To review budget against expenditure year to date

The Clerk brought the Council's attention to the funds allocated to the Cemetery. She apologised and said that she had taken over the wrong carried forward figure from last year which meant that the amount in the Cemetery pot was less than the Council had been led to believe. She explained that the Council's funds carried over from last year, although within the PKF guidelines did allow for more money to be allocated to the cemetery especially in consideration of the fact that expenditure at the cemetery was greater than income. Cllr Foord commented that he was of the opinion that the road to the cemetery would need renewing. The Clerk was asked to obtain a quotation from a road engineer. The Council agreed to allocate £5,000 plus the budgeted £500 to the cemetery.

Action: Clerk

C/20/013

Planning

a. New applications – to agree responses

Number	Address	Description	Date
20/00784/Treen	New House Winton Hill Stockbridge Hampshire SO20 6HL	Fell x 6 Sycamore; Fell x 2 Ash; Fell x 1 Horse Chestnut; Scyamore x 1 remove decaying stem and deadwood; Horse Chestnut x 1 reduce lateral limb by upto 4m	28/04/20

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The Council had no objection so long as the works are in the best interests of the trees.			
20/00728/Treen	Lillies High Street Stockbridge Hampshire SO20 6HF	T1 - Weeping Willow - Pollard 7m from ground level, T2 - Silver Birch - Fell to ground level	19/04/20
The Council has no objection so long as the works are in the best interests of the trees.			
20/00678	Elston High Street Stockbridge SO20 6HF	Certificate of proposed lawful development for a single storey rear extension	
The Council had no objection.			

b. To note recent decisions

Number	Address	Description	Date
20/00693	Kings Head House High Street Stockbridge Hampshire SO20 6EU	Willows x 5 - Reduce to 450 mm above ground to be maintained as a coppice rather than as pollards	Approved
20/00507/Treen	14 Trafalgar Way Stockbridge Hampshire SO20 6ET	T1 - Willow - Fell	No Ojection
20/00312	Sandy Down Cottage London Road Stockbridge Hampshire SO20 6EN	Notification of proposed works to a dwelling - Single storey rear extension (length from rear wall of original dwelling house 5.50 metres, height 3.49 metres, height to eaves 2.13 metres)	Decided prior approval not required
19/02924	The Vine High Street Stockbridge SO20 6HF	Change of use of carport to A1 retail with associated external works	Refused
20/00285/FUL	The Homestead High Street Stockbridge Hampshire SO20 6HF	Demolition of rear extension, erection of single storey rear sitting room extension and provision of replacement windows	Permission
19/02463	Grosvenor Hotel High Street Stockbridge SO20 6EU	Refurbishment of the second floor accommodation, and replacement of existing fire escape window	Consent
19/02481	Fairways High Street Stockbridge SO20 6EU	Change the use of cottage (C3) to guest accommodation for The Grosvenor Hotel (C1)	10/12/19
The Council noted that neither the Grosvenor nor TVBC supplied a map of the proposed parking as had been requested. The Grosvenor now had 32 rooms with only parking for 20. Parking on the high street should not be seen as a parking resource.			
19/02482	Fairways High Street Stockbridge SO20 6EU	Change the use of cottage (C3) to guest accommodation for The Grosvenor Hotel (C1)	10/12/19
See 19/02481			

c. To note decisions awaited

19/03027	Grosvenor Hotel High Street Stockbridge SO20 6EU	External works comprising new lighting and replacement fire doors onto High Street	22/01/20
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19/03028	Grosvenor Hotel High Street Stockbridge SO20 6EU	External works comprising new lighting and replacement fire doors onto High Street, along with various internal works to ground floor including removal of existing bar, new bars, new and renovated flooring and other works to walls and ceilings and reconfiguration of toilets and reception areas	22/01/20
19/01843	Rosemary High Street Stockbridge Hampshire SO20 6HF	Change of use from existing depot to residential development of 5no. 2 bed dwellings with associated access, parking etc.	23 rd Aug
19/02505	Land South West Of Little Dean Winton Hill Stockbridge Hampshire SO20 6HL	Demolition of three agricultural buildings and erection of a single dwelling and detached garage	29/11/19
19/02508	Land South West Of Little Dean Winton Hill Stockbridge Hampshire	Demolition of three agricultural buildings	22/11/19

d. Enforcement – to note any enforcement matters

There were no enforcement issues

C/20/14

Items for next agenda and date of next meeting

The date of the next meeting was agreed as 21 May 2020. It is likely to be by Teleconference. Items for the agenda:

Celebration of 800 years of Stockbridge Market Charter

Action: Clerk

The meeting closed at 9:05 pm

Signed.....

Date.....