

Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 18th July 2019
7.30PM AT STOCKBRIDGE TOWN HALL



Present: Cllrs A Lawrence (Chair), R Foord, I Bell, A Hales
D Halle, V. Vere Stokes, J Leslie, S Taylor

Apologies: Cllr G Boney

Clerk: Belinda Baker

Public attendance: Seven

C/19/037 **Apologies**
Apologies were received from Cllr G Boney.

C/19/038 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
Cllr Foord declared that his wife works at Stockbridge Surgery (agenda item 12h)

C/19/039 **Public Participation**
The members of the public present were invited to speak but this was declined.

C/19/040 **Borough and County Councillor Reports**
Cllr Gibson had notified the Clerk that he would be attending the Council meeting later. Cllr Ward had notified the Clerk that he would be on holiday but had forwarded a report prior to the meeting and this had been circulated. Cllr Ward had also forwarded an email regarding a parking issue concerning a number of cars being parked by one individual close to the White Hart Inn, which had been raised at June's Council meeting. In the email Cllr Ward had commented that TVBC felt they had no grounds to take issue with the individual in question. Cllr Taylor commented that this was consistently the approach that TVBC followed. He believed that more could be done and agreed to look into it. Cllr Leslie pointed out that there was strong feeling in the community regarding this matter.

Action: Cllr Taylor

C/19/041 **Minutes of the meeting held on Thursday 20th June 2019**
a. To approve and sign the minutes
There were two amendments to the minutes. The minutes did not say that Cllr Taylor attended and c/19/026 b Halle should be replaced with Hales. The minutes were corrected and signed as a true record of the meeting.
b. To deal with matters arising not on the agenda
The Clerk updated the Council on matters not on the agenda
Test Valley School Swimming Pool – The Clerk had written to the Headteacher regarding community use of the pool but had had no reply yet.
Thyme and Tides – it was acknowledged that the ice cream vending had been moved off the pavement.

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c. To deal with any correspondence.

An email regarding a parking issue on Old London Rd was noted but was agreed to be dealt with under item 7.

C/19/042

Working Groups-Terms of Reference

a. To approve amended terms of reference for the operation of the Council's working groups going forward.

The amended terms of reference from June's meeting (C/19/027 a) had been circulated before the meeting. The amendments were unanimously agreed.

b. To discuss terms of reference for the Traffic Safety and Traffic Parking Working Groups

The new terms of reference for the two Traffic Working groups, (which had been split into two groups in June's meeting C/19/026, Traffic Safety WP and Traffic Parking WP) had been drawn up by the WP's Chairs and circulated before the Council meeting. Both were approved unanimously.

C/19/043

Traffic Safety Working Group – to receive update

It was acknowledged that Cllr Boney was a member of the group and Cllr Lawrence is not a member of either Traffic WP. Cllr Bell, Chair of the TSWP, had provided a report which had been circulated before the meeting. Cllr Bell explained that the TSWP had looked at various options to control the flow of traffic around the Primary School; a one-way system down old London Rd; a 20mph speed limit; and a dedicated drop off zone by the school. Cllr Bell said he intended to circulate these ideas in a letter to the residents and then to hold a public meeting to obtain residents' feedback on which was considered the best way forward. The feedback from the Head teacher, Mrs Jefferies, was that the parents were positive about the drop off zones. There was discussion as to the nature of the public meeting to be held, how the information was to be circulated, the expectations set and how HCC could be persuaded to take up any solutions that were resolved upon. However, it was unanimously agreed that this process was the best way forward and would strengthen the Council's hand when approaching HCC.

Action: Cllr Bell

C/19/044

Christmas – to receive update from Committee

The report of the Christmas Committee has been circulated to the Cllrs before the meeting. A member of the public who sat on the Christmas Committee was invited to explain the rationale. He told the Council that Stockbridge was to be decorated with lights around trees, pea lights around railings and lights in the river where the water flows into the High Street. The Committee had approached two companies Icthus and Shepherd Production Services for quotations. Icthus had been used for a number of years. The committee's proposal included adding more lights to the Council's stock and the installation bringing the cost to £4750. If some of the funding itemised in the report did not materialise then the committee recognised they would need to cut back. There had been good comment on last year's lights. The committee's

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Chair commented that they were only looking to cover costs and did not require sponsorship. The actual switching on of the lights is scheduled to take place on 7th December at the Church. The Stockbridge Business Assoc. will be arranging this. A licence for decorating the handrails with lights is being applied for from HCC. It was agreed for the Clerk to place the order with Icthus on behalf of the SPC and the Christmas Committee. SPC will contribute £500 to the cost, as per the budget, as well making available the amount of £802.74 held over from last year in the SPC bank account on behalf of the Christmas committee.

Action: Clerk

C/19/045 **To receive update on new technical solutions**

a. Email

The Clerk had supplied the Cllrs with logins to 123 email provider and passwords. She commented that most Cllrs were using the new email addresses for Council business.

b. Drop Box

The Clerk confirmed that she had investigated having a private area of the website in which to post information for meetings but at present this is not offered by Hugo Fox. The Drop Box solution for every Cllr to have a Drop box would cost up to £10 per month per person, therefore the best solution would be for the Clerk to have a free account for which she could give access to the Cllrs so that meeting information could be posted and exchanged. This was unanimously agreed as the most appropriate solution. The Clerk was asked to set this up before the next meeting.

Action: Clerk

C/19/046 **To receive update on new bank account**

The Clerk has completed the application form with Unity Bank as far as she is able. It has been passed to the Cllrs Lawrence, Halle, Foord and Boney to complete their sections.

Action: Cllrs Lawrence, Halle, Foord, Boney

C/19/047 **War Memorial – to receive update on proposed renovations**

Cllr Foord updated the Council that he was having problems finding a structural engineer willing to project manage the renovations according to the design of another engineer. He has been through the list of local engineers qualified in dealing with ancient monuments. He will now look further afield but commented that the Council may have to pay for the original engineer to travel from Cornwall to do the work.

Action: Cllr Foord

C/19/048 **Village amenities**

a. Provision of litter bin on A30 layby

The Clerk had received an email from a resident of Old London Road who asked for a litter bin to be placed at the A30 layby where a mobile burger van frequented and which was used by lorry drivers. The email had been

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circulated to the Cllrs before the meeting. The resident was present at the meeting and commented that the previous clerk had said that a litter bin would be provided. Cllr Halle queried the possibility of putting overnight restrictions on the layby.

Cllr Gibson joined the meeting.

Cllr Gibson commented that the Police take seriously littering offences. However, he said that he will lobby for a litter bin at the layby.

Action: Cllr Gibson

b. To place bird repellent spikes on swing frame at Play Area.

The Clerk had received request by the Recreation Ground committee for a form of bird repellent be put on the top of the crossbar of the swings to stop the birds from defaecating onto the childrens' swing. The Clerk notified the Council that she had contacted Vitaplay, who recommended that nothing should be drilled into the crossbar because that would invalidate the warranty. Instead they recommended tying electrical ties to the bar. They had provided a quotation of up to £75 for installing the ties. The Council agreed to accept this quotation.

Action: Clerk

c. Install a metal grid to block access behind club house at the recreation ground

The Clerk had been asked by the recreation ground committee to investigate placing a metal grid behind the back of the club house in order to stop people going behind it. The Council decided this was the Recreation Ground's responsibility and recommended that it is applied for as part of any grant that is requested by the recreation ground.

Action: Clerk

d. Lengthsman Update

Cllr Halle informed the Council that the Lengthsman had been doing weeding and strimming around the Test bridges. Cllr Taylor commentated that the High Street pavements needed cleaning although he recognised that help would be needed from the wider community. Cllr Halle said he would look into a project to keep the High Street cleaner.

Action: Cllr Halle

e. Trout Pond

Cllr Halle commented that the trout pond requires re-rendering. He had met with Dan Hawkins to discuss the project but was briefed that it would be necessary to keep the water free of contaminates whilst the work was being done and that he would get advice. Although TVBC is responsible for the structure of the pond they are not concerned with sorting out the rendering, however, it would be worth contacting them as a possible source of funding. Cllr Taylor suggested it would be a good idea to meet with both Cllr Gibson and Cllr Ward to go through with both Cllrs which areas in Stockbridge each Council is responsible for.

Action: Cllr Halle, Cllr Taylor

f. Phone Boxes and Defibrillator

Stockbridge has two unused phone boxes. If BT confirm they are unused they can be purchased for £1. Cllr Halle suggested purchasing them to

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house a community defibrillator. He had investigated doing so via the Community Heatbeat Trust. It would cost £200 and the charity would provide training, signage and a mobile phone link to the emergency services. Although there is already a defibrillator at the fire station it was agreed to look into providing one at the phone boxes which are at the other end of the high street to the fire station. The use of the other phone box was acknowledged to require consideration.

Action: Cllr Halle

g. Stockbridge Surgery

The Chair proposed that a working party was formed to gain an understanding of the needs of the Stockbridge Doctors Surgery. There was much discussion as to the merit of this idea. Cllr Taylor cautioned that the Council had nothing to offer the Surgery but the Chair felt it was important to establish communication with the Surgery to understand how it functioned and fitted into the wider community. It was resolved that one of the senior doctors would be invited to present to the Council in order for the Council to gain an understanding of the Surgery's current and strategic plans.

Action: Chair

C/19/049 Environmental and Community Matters

Cllr Halle had provided a report that had been circulated before the meeting and is attached. He emphasised that dog fouling was still an issue and he wanted to put up some more temporary signage. The Council agreed a budget of up to £50 for signage. Cllr Halle thanked Bruce Williams for continuing to clear up the dog waste.

Action: Cllr Halle

C/19/050 Resilience Committee – receive update

Cllr Foord announced that due to other commitments he will need to step down from this Working Party. Cllr Hales volunteered to take on the Chair of the committee and to contact residents who had expressed an interest in being part of this Working Party. The Clerk drew Cllr Hales attention to the TVBC Community Resilience Workshop taking place on Sat 12th Oct. She will forward details to Cllr Hales.

Action: Clerk, Cllr Hales

C/19/051 To Agree Communications and Media Strategy

At the suggestion of HALC the Chair had drawn up a communication and media strategy document which had been circulated before the meeting. Cllr Foord had concerns that the strategy was being drawn up to make access to the media more difficult for the Cllrs. Cllr Taylor asserted that all Cllrs have the right to dissent and to be able to express their views. The Chair was happy to affirm this but stressed that the new strategy was needed to make clear that any communication from the Council as a body would need to come from the

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Clerk as the proper officer of the Council. It was agreed that the Clerk would forward the strategy document to HALC for their comments.

Action: Clerk

C/19/052

Finance

a. Recent Transactions – to approve income and expenditure since last meeting

Income and payments 22-30 were circulated ahead of the meeting were reviewed and approved.

Alyson Lownie (Lengthsman admin)	22	375
TVBC	23	400
Stockbridge THTC	24	60
B Baker (salary)	25	387.08
Shane Ling (Lengthsman)	26	1863.25
Stockbridge THTC	27	22
John Murray	28	205
B Baker (123 expenses)	29	215.86
YMML	30	16.80

b. To review budget year to date.

Expenditure against budget was reviewed and noted.

C/19/053

Planning

a. New applications – to agree responses

Number	Address	Description	Date
19/01552	New House Winton Hill Stockbridge Hampshire SO20 6HL	Conversion of existing garage to form games room with new flat roof dormer to front elevation; erection of new garage building and store within existing garden	19 th July
The Council had no objection to this application			
19/01619/ADVN	White Hart Inn, High St. Stockbridge	External Signage and lighting to accomodation block	2 nd Aug
The Council had no objection to this application			
19/01618/FULLN	White Hart Inn, High St. Stockbridge	External Signage and lighting to accomodation block	2 nd Aug
The Council had no objection to this application			
19/01556	Chevrons 3 Nelson Close Stockbridge SO20 6ES	Erection of a single storey rear extension to provide dining area	9 th Aug
The Council had no objection to this application			
19/01595	Beechdean Old London Road Stockbridge Hampshire SO20 6EJ	Erection of boundary fence and gate	2 nd Aug
The Council had no objection to this application			

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19/01715	Little Dean House Winton Hill Stockbridge Hampshire SO20 6HL	G1 5 x Yew - Fell	1 st Aug
The Council had no objection to this application			

b. To note recent decisions

Number	Address	Description	Decision
19/01154/FULLN	Trafalgar House, High St Stockbridge, SO20 6HF	Convert existing garage and store to habitable annexe	Approved

c. To note decisions awaited

Number	Address	Description	Decision
19/01473/FULLN	The Vine, High St, Stockbridge Hants SO20 6HF	Variation of condition 5 of planning permission 14/02148/FULLN – to convert the existing ‘carport’ located in the Vine yard into a retail unit	12 th July

d. Enforcement – to note any enforcement matters

Cllr Halle had brought it to TVBC attention that the parking spaces in the Vine Yard were being used for events at a greater frequency than that which had been agreed when the planning application had been granted.

C/19/054 Items for next agenda and date of next meeting and location of next meeting

The next meeting would be the September 19th at 7:30 at Stockbridge Town Hall

Items for the agenda:
Christmas

Action: Clerk

The meeting closed at 9.50 pm

Signed.....

Date.....