



9th November 2018

To: **All Members of the Parish Council,**

NOTICE OF PARISH COUNCIL MEETING

A meeting of the Parish Council will take place on Thursday 15th November 2018 at 7.30 pm in the Stockbridge Town Hall, High Street, Stockbridge, SO20 6HE

Item AGENDA

No

1. Apologies

2. Declarations of interests – Councillors are asked to declare any interests they may have in relation to items on the agenda for this meeting.

3. Chairman's enquiry of those attending the meeting as to whether anyone wants to record the meeting. If anyone wants to record the meeting, the Clerk will make an announcement advising attendees of the meeting that the proceedings will be recorded to ensure compliance with the General Data Protection Regulations 2018 and drawing attention to the public notice which will be displayed.

4. The role of Test Valley Borough Council's Monitoring Officer – the Clerk will remind Parish Councillors and members of the public attending the meeting of the procedures that are to be followed in respect of allegations of misconduct by Parish Councillors.

5. To approve minutes of the meeting held on 18th October 2018 and the amended minutes of the meeting of 20th September 2018. Draft and revised minutes will have been circulated to members in advance of the meeting and uploaded to the web site.

6. Matters arising from the minutes

7. Public participation – members of the public are invited to ask questions or make statements during this 15 minute session. Potential participants are reminded that they may only speak once and any questions or statements made must not exceed 3 minutes in duration. At this meeting, there will be an opportunity for a question and answer session as part of the Community Plan item. Therefore any items raised under this public participation session should not be in respect of any community planning matters.

Please note that if any members of the public would like to ask questions or make statements, their name(s) will not normally be recorded in the minutes of the meeting unless they specifically ask for their name/identity to be recorded because of the General Data Protection Regulations

8. **Borough Councillor's reports**
9. **County Councillor's report**
10. **Police/PCSO report**
11. **Community Planning**

A presentation will be made by Sarah Hughes of Test Valley Borough Council's Planning Department on the current planning policy framework for Stockbridge.

A question and answer session will follow Sarah Hughes presentation to enable attendees of the meeting to ask questions directly of Sarah Hughes.

Following the presentation and the question and answer session, the Parish Council will consider:

- (i) Terms of Reference for the Working Group,
- (ii) To ask the working group to report back to council on options to enable the Parish Council to best influence the future planning policy framework for Stockbridge
- (iii) Authority being sought by the Working Group to consult with the wider community by co-opting up to 3 from the community.

(It is envisaged that the time allocated for this item shall not exceed 1 hour)

12. **Clerk's Report** – Parish Clerk to provide members with a summary report on current matters/actions. To be provided to members prior to the meeting.

13. **Planning matters**

- (a) **Planning Applications**

No new planning applications have been received since the last meeting.

- (b) **Tree work applications**

No new tree work applications have been received since the last meeting.

- (c) **Planning decision notifications**

No new planning decision notifications have been received since the last meeting.

- (d) **Tree work decisions**

No notifications received in respect of any tree work decisions since the last meeting

- (e) **Planning appeals**

No notifications of any new planning appeals having been lodged in respect of planning or enforcement matters

- (f) **Planning appeal outcome notifications**

No notifications of any planning appeal outcomes in respect of appeal cases in the Parish

(g) Enforcement action notifications

None

(h) Other planning matters

- 14. Stockbridge Christmas** – Update on this year’s Christmas lighting proposals for the High Street to include the Parish Council’s role and likely costs that would have to be met by the Parish Council.

15. Finance

- (a) To approve the revised monthly statement from October 2018
- (b) To receive and approve payments to be made (payment schedule to be provided to members before the meeting)
- (c) To receive and approve the monthly financial statement (monthly financial statement to be provided to members before the meeting)
- (d) To commence the budget setting process for the next financial year by reviewing this year’s expenditure under various headings with a view to ascertaining what potential expenditure could be anticipated for next year.

16. Reports - to receive reports in respect of the following:

- (a) Highways – Cllr Alyson Lownie
- (b) Flood Working Party – Cllr Richard Foord
- (c) War Memorial - Cllr Richard Foord
- (d) Community matters – Cllr James Leslie
- (e) Environmental matters – Cllr Alyson Lownie
- (f) Governance – Cllr Alyson Lownie and the Clerk
- (g) Business Liaison & Rural Industry - Cllr Richard Hills
- (h) Lengthsman work in Stockbridge – Cllr Angie Filippa
- (i) Lengthsman Scheme Administration – Cllr Alyson Lownie
- (j) Cemeteries – Cllr Alyson Lownie
- (k) Parish Council website – The Clerk
- (l) Trout ‘n About - Cllr Sally Smith
- (m) Town Hall Liaison - Cllr Sally Smith
- (n) Feedback from Councillors, who have attended training or other events since the last meeting – All members

17. Correspondence – correspondence in the form of e-mails and other items received are circulated to members on receipt. Any items requiring a formal response or further consideration will be itemised under this agenda item

The following correspondence, which has been received since the last meeting requires further consideration:

- (a) E-mail from HCC – Highway lighting section is enquiring whether Parish Councils that have responsibility for street lights would like to join a cost saving initiative led by the County Council to switch off some residential street lights from 01:00 to 04:00. Estimated costs savings of 15 – 20%
- (b) TVBC’s draft Landscape Character Assessment study – response required from the Parish Council

- (c) NALC Legal Topic Note – revisions to local government general powers (October 2018)
- (d) E-mail received from Test Valley School asking whether the Parish Council would continue to sponsor a prize. £25 being the requested amount.

18. Potential agenda items for the next Parish Council meeting - Councillors can use this item to put forward suggestions for items that they would like to see included on the agenda for the next Parish Council meeting, which will be on Thursday 13th December 2018

Michael Mortimer
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