



8th February 2018

To: **All Members of the Parish Council**

NOTICE OF PARISH COUNCIL MEETING

A meeting of the Parish Council will take place on Thursday 15th February 2018 at 7.30 pm in the Stockbridge Town Hall, High Street, Stockbridge, SO20 6HE

Item AGENDA

No

1. Apologies

2. Declarations of interests – Councillors are asked to declare any interests they may have in relation to items on the agenda for this meeting.

3. To approve minutes of the meeting held on 18th January 2018. Draft minutes will have been circulated to members in advance of the meeting.

4. Matters arising from the minutes

5. Public participation – members of the public are invited to ask questions or make statements during this ten minute session.

*Due to forthcoming regulatory changes that are to be introduced in May in respect of the retention of personal data, those members of the public, who would like to ask questions or make statements, will be asked to introduce themselves at the meeting by giving their name(s) but their names will **not** be recorded in the minutes of the meeting unless they specifically ask for their name(s) to be recorded.*

6. Borough Councillor's written reports (if available)

7. County Councillor's written report (if available)

8. Police/PCSO report (if available)

9. Clerk's Report – Parish Clerk to provide members with a summary report on current matters/actions. To be tabled at the meeting

10. Planning matters

(a) Planning Applications

To consider and respond to the following planning applications which have been submitted to TVBC and are shown below:

- (i) TVBC Ref: 18/00239/PDHN
Address: 9 Nelson Close Stockbridge Hampshire SO20 6ES
Application Type: PERMITTED DEVELOPMENT HOUSEHOLDER
Application for: Notification of proposed works to a dwelling - Single storey rear extension (length 4m, height 3m (3.5m including lantern), height to eaves 3m)
Link to TVBC web site: <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P32DX2QC0LY00>
- (ii) TVBC Ref: 18/00194/CLPN
Address: 9 Nelson Close Stockbridge SO20 6ES
Application Type: LAWFULNESS OF PROPOSED DEVELOPMENT
Application for: Certificate of proposed lawful development for a single story rear extension with flat roof
Link to TVBC web site: <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P2Y611QCICW00>
- (iii) TVBC Ref: 18/00168/PDQN
Address: The Dutch Barn off Somborne Park Road Stockbridge Hampshire SO20 6QT
Application Type: PERMITTED DEVELOPMENT CLASS Q
Application for: Notification for Prior Approval under Class Q - Change of use of barn to dwelling
Link to TVBC web site: <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P2QWDPQCON800>
- (iv) TVBC Ref: 17/02943/FULLN
Address: Homeleigh High Street Stockbridge Hampshire SO20 6EX
Application Type: FULL APPLICATION
Application for: Change of use of ground floor from treatment clinic (D1) to retail premises (A1)
Link to TVBC web site: <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OZGIF9QC0LY00>
- (v) TVBC Ref: 18/00058/LBWN
Address: Trout Cottage High Street Stockbridge SO20 6EX
Application: LISTED BUILDING WORKS

- Type
Application for
Link to TVBC web site
- Single storey extension to an existing garden outbuilding
- <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P28TKFQCI2B00>
- (vi) TVBC Ref: 18/00057/FULLN
Address: Trout Cottage High Street Stockbridge SO20 6EX
Application Type
Application for
Link to TVBC web site
- Single storey extension to an existing garden outbuilding
- <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P28TKEQCI2A00>
- (vii) TVBC Ref: 17/02743/FULLN
Address: Fishmore House High Street Stockbridge Hampshire SO20 6EY
Application Type
Application for
Link to TVBC web site
- FULL APPLICATION
(AMENDED PLANS)
Erection of garden store
- <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OYC08JQC0N800>

(b) Tree work applications

No new notifications of any tree work applications in the Parish

(c) Planning decision notifications

No notifications received of any planning decisions that have been made in respect of applications in the Parish since the last meeting

(d) Tree work decisions

No notifications received of any tree work decisions that have been made in respect of applications in the Parish since the last meeting

(e) Planning appeals

No notifications of any new planning appeals having been lodged in respect of planning or enforcement matters

(f) Planning appeal outcome notifications

No notifications of any planning appeal outcomes in respect of appeal cases in the Parish

(g) Enforcement action notifications

None

(h) Other planning matters

None

11. War Memorial – Update on the developments since the last meeting to include emergency works that had to be undertaken to include the commissioning of a

structural engineer's report due to the upper sections of the Memorial developing a pronounced lean and the taking down of the upper sections of the Memorial. A report will have been circulated to members before the meeting.

- 12. Footbridge from Nelson Close to the footpath to the rear of The Lilies** – The Clerk will have circulated a report prior to the meeting in respect of a request from the Nelson Close Management Company Ltd for the Parish Council to undertake repairs to the bridge and to accept future liability for its maintenance and repair.
- 13. Annual Parish Assembly** – The Annual Parish Assembly is scheduled to take place on Wednesday 25th April 2018. Discussion and decision required in respect of the itinerary and speakers for the event.
- 14. Potential new pavement on Winton Hill** – The Clerk will prepare a resume paper in liaison with the Highways Working Group in respect of potential works to provide an additional section of pavement on Winton Hill together with estimated costs so that Members can discuss the matter further and make an informed decision with possible options.
- 15. Parish Council website** – The Clerk will table a short discussion paper on the existing website and the potential necessity for members of the Parish Council to have e-mail accounts for Parish Council related business that are administered through the auspices of the Parish Council.
- 16 Financial matters**
 - (a) To receive and approve payments to be made (payment schedule to be displayed and tabled at the meeting)
 - (b) To receive and approve the monthly financial statement (to be displayed and tabled at the meeting)
 - (c) To receive and approve the quarterly budget v expenditure spreadsheet (to be supplied to members before the meeting)
 - (d) To receive and approve the finalised budget for the financial year April 2018 to March 2019 (to be supplied to members before the meeting)
 - (e) For members to authorise the completion of Bank authorities in respect of a change of address and to remove an authorised signatory on the resignation of Parish Councillor.
 - (f) For two authorised signatories to sign the bank authorities, which the Clerk will have completed and will bring to the meeting.
 - (g) For members to consider and resolve whether the existing internal auditor John Murray's appointment should continue for a further year.
- 17. Reports** - to receive reports in respect of the following:
 - (a) Highways – Cllr Russell Jackson
 - (b) Flood Working Party – Cllr Richard Foord
 - (c) Community matters – Cllr James Leslie
 - (d) Environmental matters –
 - (e) Governance – Cllr Alyson Lownie
 - (f) Rural Industry - Cllr Ian Bell

- (g) Lengthsman work in Stockbridge – Cllr Frances Candler
- (h) Lengthsman Scheme Administration – Cllr Alyson Lownie
- (i) Cemeteries – Cllr Alyson Lownie
- (j) Parish Council website – Cllr Russell Jackson
- (k) Trout 'n About - Cllr Sally Smith

18. Correspondence – summary details in respect of correspondence received since the last meeting. Summary schedule will be tabled at the meeting to include the communications from residents in respect of the following:

- (i) The condition of the surface of the path and river bank to the rear of the Lilies.
- (ii) Dog fouling on the High St

19. Potential agenda items for the next Parish Council meeting - Councillors can use this item to put forward suggestions for items that they would like to see included on the agenda for the next Parish Council meeting, which will be on Thursday 15th March 2018

Michael Mortimer
Clerk to Stockbridge Parish Council
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