

# Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
THURSDAY 16<sup>th</sup> May 2019  
7.30PM AT STOCKBRIDGE TOWN HALL



**Present:** Cllrs R Foord, I Bell, G Boney, A Hales, D Halle, A. Lawrence, V. Vere Stokes

**Apologies:** Cllr J. Leslie

**Clerk:** Belinda Baker

**Public attendance:** Twelve

**C/19/001** **Election of Chair**

Alex Lawrence was nominated, seconded and elected unanimously as Chair. Cllr Bell thanked Cllr Foord for his hard work and commitment whilst he had been Chair. All new Councillors signed their Declaration of Acceptance of Office and Declaration of Pecuniary Interests forms.

**C/19/002** **Apologies**

Apologies were received from Cllr J Leslie.

**C/19/003** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**

None declared

**C/19/004** **Public Participation**

Several members the public wished to speak:

- Attention was drawn to the installation of the new village gates at the A3057 end of the High St. They were not considered properly installed.  
**Action: Clerk**, to bring up with installers.
- Membership of the Flood Action Group was queried.  
**Action: Clerk** to check membership with TVBC.
- There was a complaint about Thyme and Tides Ice cream freezer blocking up the pavement for pedestrians and that their bins were overflowing.  
**Action: Clerk** to write to Thyme and Tides.
- There was a complaint that the Parish Council meetings were not always audible. The complainant requested that the public address system elsewhere in the town hall should be used.  
**Action: Clerk** to explore this option.

**C/19/005** **Borough and County Councillor Reports**

There was no representation by either the Borough or County Councillors. The Borough Councillors had forwarded a report prior to the meeting and this had been forwarded to the Councillors. Cllr Foord commented that the Stockbridge Parish is now part of "south TVBC" and as such, for planning matters will be

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dealt with by TVBC out of Romsey. Cllr Bell expressed concern that this may entail a difference in the numbers of new housing. He said he would investigate this.

**Action: Cllr Bell**

Cllr Taylor joined the meeting

## **C/19/006 Minutes of the meeting held on Thursday 18<sup>th</sup> April 2019**

### **a. To approve and sign the minutes**

The minutes were signed and agreed as a true record of the meeting.

### **b. To deal with matters arising not on the agenda**

The Community Planning Group have recently had a meeting. Updates to be provided to the Council.

The Council have been invited to the induction and institution of Rev Philip Bowden at St Peter's Church. 4 Members of the Council indicated they will attend.

TVBC has written to the clerk to say that as part of the process of preparing the next local plan they intend to visit Stockbridge's Sport and Leisure facilities for assessments. They are writing to ask for access for their contractors, Continuum.

## **C/19/007 To allocate areas of responsibility for the Councillors**

### **a. To allocate roles and responsibilities**

The councillors volunteered to join the working groups thus:

Planning Group – Cllr Taylor, Cllr Hales with Ms Candler and others

Traffic Working Group – Cllr Halle, Cllr Bell with Mr Colenso and Ms Lownie

Cemetery/Burials – Cllr Taylor, Cllr Boney

The groups below are community led group that has Council representation on them:

Christmas – Cllr Foord

Trout 'n About – Cllr Vere Stokes

Town Hall – Cllr Vere Stokes

The following are areas of responsibility:

Community – Cllr Leslie

Environmental Matters – Cllr Halle

Governance – Cllr Lawrence

Lengthsman – Cllr Halle

Website – Cllr Halle

Playground – Cllr Foord

Resilience – Cllr Foord

War Memorial – Cllr Foord

Test Valley 2020 Arts – Cllr Vere Stokes

Keep Stockbridge Tidy – Cllr Halle

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**b. To allocate signatories for the Lloyds Bank Account**

It was explained that the Lloyds Bank account needed three councillors to act as authorisations for any payments the clerk set up. Cllr Foord is already a signatory. Cllr Lawrence and Cllr Boney agreed to act as signatories.

**c. To note training opportunities**

It is considered good practise that all Council's provide on-going training to Councillors. The clerk drew the Councillors attention to the training opportunities available through HALC and asked the Cllrs to consider which course they would like to attend. Cllr Taylor offered to run a 20min course on Code of Conduct before the next meeting. This was agreed.

**Action: Cllr Taylor**

C/19/008

**To Decide Stockbridge Parish Council domain name**

The Clerk explained to the Council that continues use of personal emails left the Cllrs open, in the event of a Freedom of Information Request by a member of the public, to having their personal emails searched for Council correspondence. The Clerk has ascertained that the domain name "stockbridgeparishcouncil.org.uk" was already in use on the Council's website and could be used free of charge for emails. The Council unanimously agreed to use this domain name.

**Action: Clerk**

C/19/009

**War Memorial**

**a. Provide update to the proposed renovation**

Cllr Foord confirmed that the Council has received planning permission for the renovation of the war memorial. The next step is to obtain three quotations for the work and then to look for grants. In the bank account at present, there is £4300.17 which is previously raised funds for work on the war memorial. Cllr Foord explained that the renovations required a ring of new stone at the bottom of the memorial and for the stainless steel re-inforcing bars to go up the middle of the monument to hold the cross on top.

**Action: Cllr Foord**

**b. To decide location of temporary wooden cross**

A member of the public has expressed a wish that the temporary wooden cross at present on the memorial should be moved (when the renovation starts) to that part of the cemetery where the servicemen are buried. The Council did not object to this suggestion.

C/19/010

**Trout 'n About**

**a. To agree planning licence**

The planning licence application had been circulated before the meeting. There were no objections.

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**b. To agree financial support**

The Council agreed to provide a grant for the insurance for the event. It was unanimously agreed to provide support up to the amount of £521.27, to be paid to Trout 'n About.

C/19/011

**Hanging Baskets**

Cllr Foord informed the Council that usually 6 hanging baskets were put up in the village supplied by HCC. However, one of the posts owned by SSE, that is usually used has failed a structural survey (likely because it has been hit by a car). SSE has not replied to requests from the Council for permission for this post to be used. The Council agreed not to use this post in the meantime and to put up fewer hanging baskets this year.

C/19/012

**Parking**

The Clerk had received a complaint via the website regarding parking which was circulated before the meeting. Cllr Foord had received a phone call from the Head of Stockbridge Primary School regarding an altercation over parking between a resident and a parent. The Council agreed that this was an ongoing problem and referred it to Traffic Working Group to look at more closely.

**Action: Traffic Working Group**

C/19/013

**Re-Cycling Centre**

Due to the building work at the White Hart the recycling centre has had to be moved. Problems with the new site location are to be resolved with TVBC.

**Action: Clerk/Cllr Halle**

C/19/014

**Village Gates**

The new gates have been installed but not yet paid for. Any installation issues will need to be resolved before payment is made. The Clerk has updated the insurance to include the new gates.

**Action: Clerk**

C/19/015

**Stockbridge School Swimming Pool**

This item was brought up the agenda because the member of the public who had spoken about it at the last meeting had to leave. The Clerk brought it to the attention of the Council and the member of the public that there was CIL funding available from TVBC for community infrastructure projects.

C/19/016

**Private Meeting under the Public Bodies (admissions to Meetings) Act 1960**

It was resolved to bring this matter up the agenda to allow for the input of Ms Lownie (Vice Chair SPC until May 2019). No other member of the Public were present.

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C/19/017

## Finance

### **a. Review of asset/ insurance renewal**

The asset register was circulated. All Cllrs agreed with the register. The Council has 3 year agreement with AXA via Came & Co and the sum of £928.22 was agreed for the 2019 -2020 period.

### **b. Review of Stockbridge Parish Council Accounts 2018/2019**

The Parish Council accounts for 2018/2019 were discussed with Ms Lownie.

### **c. Report of the Internal Auditor**

The Internal Auditor's report was noted.

### **d. Approval of Annual Governance statements 2018/2019**

The Annual Governance statements were approved and signed by the Chair and Clerk.

### **e. Approval of Accounting Statements 2018/2019**

The Accounting statements 2018/2019 were approved and signed by the Chair and Clerk.

### **f. Recent Transactions – to approve income and expenditure since last meeting**

Income and payments 1-9 were circulated ahead of the meeting were reviewed and approved.

|                         |   |        |
|-------------------------|---|--------|
| Stockbridge Town Hall   | 1 | 44     |
| SSE (Milsons)           | 2 | 45.38  |
| VitaPlay                | 3 | 78.00  |
| SSE (xmas lights)       | 4 | 9.04   |
| R Wheeler (Lengthsman)  | 5 | 681.75 |
| T Oliver Hawkins        | 6 | 60.00  |
| B Baker – salary        | 7 | 89.33  |
| Shane Ling (lengthsman) | 8 | 706.00 |
| HALC                    | 9 | 270.00 |

C/19/018

## Planning

### **a. New applications – to agree responses**

| Number  | Address  | Description  | Date                 |
|---|--|--|----------------------|
| 19/00955/TREEN  | Grosvenor Hotel, High St. Stockbridge          | Fell 2 conifers and 1 leylandii (trees 1,2 &3) reduce height by 4-3m | 16 <sup>th</sup> May |
| The Council had no objection for this applications  |  |  |                      |
| 19/01154/FULLN  | Trafalgar House, High St Stockbridge, SO20 6HF | Convert existing garage and store to habitable annexe                | 7 <sup>th</sup> June |
| The Council objected to the intensification of use without proper information regarding how it could be accommodated within the site.<br>1 Cllr objected to this comment, 7 Cllrs agreed. |  |  |                      |

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**b. To note recent decisions**

There were no recent decisions to be noted

**c. To note decisions awaited**

| Number         | Address  | Description  | Decision |
|----------------|--|--|----------|
| 19/00964/TREEN | Mulberry House, High St<br>Stockbridge SO20 6EY        | Sycamore (T1)– reduce crown up to 2.5m. Birch tree (T2) reduce height up to 3m. Maple tree (T3) reduce back to previous points, Birch tree (T4) reduce height up to 3m | Awaited  |
| 19/00928/TREEN | Kingfishers Cottage, 6<br>Nelson Close,<br>Stockbridge | Fir tree x1 remove   | Awaited  |
| 19/00695/FULLN | The Pump House,<br>CowDrove Hill, Kings<br>Somborne    | Conversion and extension of pump house to provide single room facility for personal trainer  | Awaited  |

**d. Enforcement – to note any enforcement matters**

No enforcement issues to be noted.

**C/19/019 Items for next agenda and date of next meeting and location of next meeting**

The next meeting would be the June 21<sup>st</sup> at 7:30 at Stockbridge Town Hall

Items for the agenda:

Parking

**Action: Clerk**

The meeting closed at 9.40 pm

Signed.....

Date.....

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