

# Stockbridge Parish Council



## MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 18<sup>th</sup> JULY 2024 AT 7:15PM AT THE STOCKBRIDGE TOWN HALL, STOCKBRIDGE

**Present:** Cllrs D Halle (Chair), M Porter, A Marshall, D Smith,  
H Jackson, A Parr, B Powell, M Norton

Cllrs D Drew (late)

**Apologies:** Cllrs A Lawrence, M Nadal

**Clerk:** Belinda Baker

**Public attendance:** One

**C/24/068** **Apologies**

Apologies were received from Cllrs Lawrence and Nadal.

**C/24/069** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning items on the agenda**  
None were declared.

**C/24/070** **Public Participation**

The member of the public wanted to speak regarding item 7 and item 8b on the Agenda. He agreed to wait until those parts of the agenda were reached.

**C/24/071** **Minutes of the Council Meeting held on 20<sup>th</sup> June 2024**

**a. To approve and sign the minutes of 20<sup>th</sup> June 2024.**

The Council agreed to insert the words "The Chair asked a member of public and Cllr Porter, as members of the Old London Rd WG, to draft a letter to Mr Martin Gibson" to C/24/054. The minutes were then agreed as a true record of the meeting and were signed by the Chair.

**b. To deal with matters arising not on the agenda**

The Recreation Ground Committee had written to thank the Council for the grant C/24/064c.

**c. To deal with any correspondence**

There was none.

**C/24/072** **Borough and County Councillor Reports**

i Cllr Drew had sent a report which had been circulated before the meeting. There were no questions.

ii Cllr Jeffery did not attend but provided a report. There were no questions.

**C/24/073** **CIL Payments from TVBC**

The Clerk had circulated emails from TVBC planning which said that CIL was due to be paid to the Council for two developments but none had. One

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development had reduced CIL allocated to it as a self build project but had recently been on the market. The Clerk was asked to write to the TVBC Chief Executive to ask why the money had not been paid to SPC.

**Action: Clerk**

**C/24/074**

### **Old London Rd – Traffic Safety Project**

The Clerk said that Cllr Boney had written in 2022 to HCC (C/22/105) regarding a risk of a fatality on the road. She said it would be worth exploring if there was any likelihood of the risk transferring to SPC, if SPC did not take up the proposed HCC design. Cllr Porter said HCC's contention that the entrance needed changing because there was a danger of speeding traffic was erroneous. Cllr Halle said he preferred a phased approach but noted that HCC was not supportive of the idea. The Clerk noted that HCC had offered a phased approach for the implementation of a one-way street which would still be available should the proposal that HCC put forward not be effective. It was agreed that the WG would draft a letter to HCC and that the Clerk and the WG would approach the member of the public, concerned with the letter (C/22/105), to understand if any risk would rest with SPC.

**Action: Clerk, OLR WG**

**C/24/075**

### **Stockbridge High Street**

#### **a. Installation of crossing between Co-op and Greengrocer**

There was no update from HCC. The Clerk suggested that one of the planters could be used in the QEII garden to block off the access from the road. This was agreed.

**Action: Clerk**

#### **b. Update on HCC's parking survey**

The member of the public warned that HCC had history of installing a paid for parking regime against the wishes of the community. The 1<sup>st</sup> draft of HCC's the parking survey had been received by Cllr Parr. Cllr Porter pointed out that the report commented that marked parking bays would create more spaces and encourage better parking. The appropriate form of the parking bays was discussed.

#### **c. Update from VDS WG**

There was no update and Cllr Nadal did not attend.

**Action: Cllr Nadal**

The member of public left the meeting

**C/24/076**

### **Anti-Cyber Crime presentation**

A presentation by Hampshire police to the community to give advice about how to protect against cyber crime and fraud was agreed as appropriate. The date and time of the 29<sup>th</sup> October at 6:30 at Stockbridge Town Hall was agreed. The Clerk was asked to advertise the event appropriately and to invite Houghton and Longstock PCs.

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**Action: Clerk**

**C/24/077**

### **Trout 'n About**

Cllr Powell confirmed that a road closure was now agreed by HCC and TVBC. He said that a notice of closure would be distributed to all High Street residents. Any resident who did not move their car would have it towed. He had prepared vehicle passes for residents but stressed that, ideally, they should only be used in emergencies.

**Action: Cllr Powell**

**C/24/078**

### **Speedwatch and SLR**

Cllr Porter agreed to Chair the WG. The Clerk said she already had had a volunteer come forward to be part of the WG. Cllr Halle said he would pass on the Health and Safety information that he had to Cllr Porter but noted that HCC had to approve the locations of the Speedwatch group. It was agreed that the sessions would not start until the Autumn.

**Action: Cllr Porter**

**C/24/079**

### **Resilience WG**

It was agreed that Cllr Powell would take over as Chair of the WG. The Terms of Reference were agreed.

**Action: Cllr Powell**

**C/24/080**

### **Recreation Ground**

#### **a. Update on storage container**

Cllr Powell confirmed that he had secured a free storage container but he needed the ground to be firmer in order for the heavy delivery vehicle to cross the ground to the installation site.

**Action: Cllr Powell**

#### **b. Further repairs at the playground**

The quotation from Infinity playgrounds for £225 the repair to the rotten timber was agreed.

**Action: Clerk**

#### **c. Inspections of play equipment over the summer**

Cllr Porter agreed to make visual inspections of the play equipment during the summer period. Cllr Porter confirmed that the Recreation Ground Trust was still looking for new members.

**Action: Cllr Porter**

**C/24/081**

### **Infrastructure -update on Council projects**

#### **a. Phone Boxes**

It was agreed to ask the lengthsman for a quotation for the re-painting.

**Action: Clerk**

#### **b. Cycle Path**

A community service team had been making regular visits and was making progress at clearing the route.

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**Action: Clerk**

**c. Gate at the entrance to the Marsh Field**

The Clerk confirmed that HCC would provide grants for a new gate. The Council agreed that a local supplier should be approached for an appropriate design and costings.

**Action: Clerk**

**C/24/082**

**Queen Elizabeth II Memorial Garden**

The Clerk confirmed that the Council would be able to use S106 money, designated for informal recreation, for the installation costs of the new garden since the Rural England fund would only be able to grant ¾ of the necessary funding. The Clerk had received one quotation and she had chased the two further quotations. Once a further quotation had been received, she would make application. The Council agreed to include the appropriate maintenance tools and a shed in the application. Cllr Jackson agreed to work with the Clerk on the project.

**Action: Clerk, Cllr Jackson**

**C/24/083**

**Cemetery**

**a. Cleaning of the Lutyens Memorial in Winton Hill Cemetery**

The Clerk had been approached by the Lutyens Trust to find out how a donation may be received. The Clerk was asked to check with TVBC planning if any planning permission was required for the work.

**Action: Cllr Powell, Clerk**

**b. Increase in fees for the Cemetery**

The Council agreed to increase the cemetery fees by 20% and to increase the cost of burial for those that were within the Church boundary by 50%.

**Action: Clerk**

**c. Agree schedule of work for improvements**

Cllr Halle opined that the cemetery needed tidying up. Cllr Smith said he felt that it had recently deteriorated, he queried if the headstones could be re-set and the collapsed graves tidied. He suggested that Mr Ling was cutting corners. It was agreed that the Clerk and Cllr Smith would meet with Mr Ling and issue clear instructions for what should be done.

**Action: Cllr Smith, Clerk**

**C/24/084**

**Lancaster House**

The Clerk had approached Barker and Geary for a quotation for the boundary stakes and rope.

**Action: Clerk**

Councillor Drew joined the meeting

**C/24/085**

**Council Communications**

**a. Report from engagement surgeries at the Community Market**

Cllr Powell had taken the surgery to answer residents' queries regarding

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the Trout 'n About. The overgrowth by the marsh path was raised.

**b. Agree content of September newsletter**

It was agreed to include Trout 'n About, the Anti-Cyber event, progress on the QEII garden, the new Neighbourcare bus route to Salisbury, the work on the Lutyens memorial and volunteers for the cutting back of the RoWs.

**Action: Clerk**

**C/24/086**

**Village Amenities to provide update**

**a. Lengthsman and Maintenance**

It was agreed the marsh path needed cutting back (C/24/085a)

**Action: Cllr Nadal, Clerk**

**b. Agree annual maintenance schedule**

The annual maintenance schedule put forward by Cllr Nadal was unanimously agreed.

**Action: Clerk**

**c. Equipment and training grants from HCC**

The Clerk had investigated the grant form from HCC. The Council agreed to apply for a brushcutter and 2 hedge trimmers. Both items would need to be electric and there would need to be a charger included. Training would need to be organised.

**Action: Clerk**

**d. Volunteer groups for maintenance**

Only one person had come forward. TVBC had notified the Clerk that other volunteer groups may be available.

**Action: Clerk**

**C/24/087**

**Proposal for Staffing Committee**

**a. Terms of reference – to agree**

It was agreed that changes to the Clerk's pay and hours would be recommended to the Council by the Staffing Committee but the final decision would be the Council's. The Terms of Reference were agreed.

**Action: Staffing Committee**

**C/24/088**

**County Councillor report**

Cllr Drew said he was very pleased that the issue regarding the road closure licence for Trout 'n About, with HCC and TVBC has now been resolved. He said that as far as HCC was concerned the PC needed to make a decision about what was wanted regarding the OLR proposal (C/24/074). He said there had been much abuse around the recent general election which was worrying. Cllr Halle asked Cllr Drew for the final High Street survey report (C/24/075b) but Cllr Drew said he did not know why he had not been supplied to the PC. He noted that HCC's policy was to seek revenue generation from High Streets.

**C/24/089**

**Finance**

**a. Recent Transactions – to approve income and expenditure since last meeting**

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Income and payments 45-58 were circulated ahead of the meeting and were reviewed and approved. Income was for the Cemetery and the share of a training course for the Clerk.

Opening bank balance (minus cheque)		82028.44
Artisan Memorials (Cemetery)	Income	135
Headbourne Worthy PC (Clerk's course)	Income	15
B Baker (Salary + lengthsman -tax – pension)	45	646.44
Hugo Fox (website)	46	11.99
Unity Bank (service charge)	47	18
Standard Life (Pension- Both)	48	24.26
G & M Jacobs (newsletter delivery)	49	100
STHC (Room hire)	50	21
ADH Printing (newsletter printing)	51	145
Recreation Ground (grant C/24/064c)	52	500
HMRC (Clerk's tax & NI June and July)	53	341.2
OVO Energy (Milsoms light)	54	22.04
Shane Ling (Lengthsman)	55	2472.5
Hattie Oliver Hawkins (weed cut)	56	160
Infinity Playgrounds	57	956.89
Shane Ling (cemetery)	58	322
Closing Balance (minus cheque)		76337.12

**b. To approve budget year to date.**

Expenditure against budget was reviewed, approved and agreed. The Clerk noted that the Playground reserve was now low. The Council agreed to review the reserves when the budget was proposed.

**c. Consider Asset Register contents and valuations**

The asset register was reviewed and changes made. It was acknowledged that the amount insured left little wiggle room.

**d. Update on Savings Account**

Cllr Halle was due to provide his identification details.

**Action: Cllr Halle**

**e. Confirmation of external audit submission**

The Clerk confirmed that this had been completed.

C/24/090

**Planning**

**a. New applications**

Number	Address	Description	Date
24/01566/FULLN	Waterlow High Street Stockbridge Hampshire SO20 6EU	Replace boundary fence with a wall	09/08/24



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The Council had no comment to make			
24/01567/LBWN	Waterlow High Street Stockbridge Hampshire SO20 6EU	Replace boundary fence with a wall	09/08/24
The Council had no comment to make			
23/03063/FULLN	Penny Lane Barn Penny Lane Stockbridge Hampshire SO20 6JJ	Conversion of agricultural barn to form a single dwelling (amended scheme to 18/01196/FULLN including alterations to fenestration, materials and car port (retrospective) and change of use of land to residential garden)	09/08/24
The Council had no comment to make			
24/01510/TREEN	Stockbridge Recreation Ground Trust High Street Stockbridge Hampshire SO20 6EU	17 x Willow - Pollard by up to 7m	30/07/24
The Council had no comment to make			
24/01475/AAQS	Land South Of Winton Hill Little Somborne Stockbridge Hampshire SO20 6HW	Application under Regulation 77 of the Conservation of Habitats and Species Regulations 2017 for approval under Regulation 77 to allow commencement of permitted development of pop up tent	22/07/24
The Council had no objection			
24/01545/FULLN	Greyhound Inn, High Street, Stockbridge, Hampshire	Temporary canopy	16/08/24
The Council had no objection			

### b. To note recent decisions

Number	Address	Description	Decision
24/01282/TREEN	Birch Cottage High Street Stockbridge Hampshire SO20 6EU	T1 - Silver Birch - Reduce height by up to 3m and sides by up to 2m, T2 - Willow - Pollard to no less than 2.5m above ground level	No Objection

### c. To note decisions awaited

Number	Address	Description	Result
24/01359	White Hart Inn, High Street, Stockbridge	T1 - Fir - Fell	04/07/24
HCC/2024/0154  24/00616/HCC3N	Stockbridge County Primary School, Old London Road, Stockbridge, Hampshire SO20 6EJ	Replacement of the school's playfield access gates	3/04/24

### d. Enforcements

There were none.

**C/24/091**      **Health and Safety**  
There were none

**Action: Clerk**

Signed.....

Date.....