

# Stockbridge Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
THURSDAY 19<sup>th</sup> MARCH 2020  
7.30PM AT STOCKBRIDGE TOWN HALL



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**Present:** Cllrs A Lawrence (Chair), G Boney, D Halle, J Leslie  
**Apologies:** Cllr R Foord, I Bell, S Taylor, A Hales, V Vere-Stokes, F Parr, A Johnston, A Gibson  
**Clerk:** Belinda Baker  
**Public attendance:** None

**C/19/165** **Apologies**  
Apologies were received from Cllr Foord, Cllr Bell, Cllr Taylor, Cllr Hales, Cllr Vere-Stokes, Cllr Parr, Cllr Gibson and Cllr Johnston. The meeting, being in quorate with 4 councillors, continued.

**C/19/166** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**  
None were declared.

**C/19/167** **Public Participation**  
There were no members of the public present.

**C/19/168** **Minutes of the meeting held on Thursday 20<sup>th</sup> February 2020**

- a. To approve and sign the minutes**  
Although Cllr Taylor was not present, he had notified the Clerk and the Chair that he regarded the Planning Report, provided to the Council and now published on the website as a more accurate source of information regarding the Planning matters discussed by the Council and he had asked that this should be highlighted in the agreed minutes. A member of the public asked for the minutes to be corrected to include that the Council had agreed to “update the Village Design Statement and *appoint a Working Party* to work with TVBC”. These changes were agreed by the Council.
- b. To deal with matters arising not on the agenda**  
There were no matters arising not on the agenda.
- c. To deal with any correspondence.**  
A member of the public, who had been a member of the Planning Committee Working Party, had notified the Clerk that she although she agreed the report was factually accurate and the recommendations reflected the majority view, she felt that the report had not explored the positives that could be achieved with a Neighbourhood Plan.

**C/19/169** **Borough and County Councillor Reports**  
There were no Borough or County reports to discuss.

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C/19/170

## Covid 19

The Clerk notified the Council that updates from NALC suggested that part of the new Coronavirus Act, which was being fast-tracked through Parliament would include provision to extend the deadline for Internal Audits until September 2020, to remove the requirement for the ACM to be attended in person and to provide legislation for virtual meetings.

Cllr Halle commented that there were now a number of support groups who were providing support of residents who were being forced to isolate. A buddy system was in operation and Stockbridge had been divided into 12 parts with two buddies in each area reaching out to the vulnerable people. The plan was to leaflet everyone and collect email addresses or phone numbers as well as physically checking that residents were ok, offering help with shopping and supplying a phone contact. The Council commended this operation and voted unanimously to set aside £300 for out of pocket expenses for the groups should this be needed.

**Action: Cllr Halle**

In light of the Covid 19 crisis and whilst the Council was unable to meet (due to the fact that public meetings were not allowed) the Council agreed unanimously to delegate authority to the Clerk for any decisions that would be agreed at future meetings. The Clerk stated that she would contact Councillors by email and would appreciate at least four emails agreeing with any decision that needed to be taken. Regular conference calls were also to be explored.

**Action: Clerk**

C/19/171

## Development Near Test Valley School

The Clerk had circulated an email response from WYG from her email (C/19/155) asking confirmation that WYG would seek to progress proposals through the Local Plan process. The response confirmed that this was the intention. The Clerk notified the Council that Houghton Parish Council had now voted to agree to public meeting with WYG and to work with both Longstock and Stockbridge Parish Council. The Houghton Clerk had notified WYG of their decision. The Council asked the Clerk to follow-up with Houghton to see if there had been any response from WYG.

**Action: Clerk**

C/19/172

## Traffic Parking Survey

Cllr Boney commented that a poll of the majority of residents and businesses of the High Street had now been conducted. He had written a full report and Cllr Halle a summary. The areas of agreement from the responses were that the available space should be made best use of with marked bays, the dormitory parking needed to be dealt with, and the employees of traders should park on the A30 layby. Most respondents did not agree with HCC style self-financing parking restrictions. Cllr Boney suggested limiting the parking restrictions to just an hour in the morning. This would stop the dormitory parkers. Cllr Halle felt this would not generate enough revenue to meet the cost. Cllr Boney requested a full debate in Council in order to get a mandate to negotiate with HCC. Cllr Halle expressed concern that measures in the High

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Street would need to be copied across the rest of Stockbridge. Cllr Leslie suggested contacting the contractor which deals with the parking for SW Trains. The lack of disabled parking and need for electric recharging points was also raised. Attention was brought to the fact that the drains on the High Street would need re-setting, the drainage and the surface improved. The suggestion of having a professional survey of the High Street and measures to stop cars reverse parking too close to the kerb were discussed. Cllr Lawrence expressed concern that the new developments of businesses on the High Street eg: at the Grosvenor, and River Dental did not always take into account the issue of parking on the high street. He intended to take this up with Cllr Johnstone.

**Action: Cllr Lawrence**

**C/19/173**

## **Planning**

### **a: To discuss updating village design statement**

The Council agreed to discuss this at the next meeting.

### **b. Infrastructure Plan**

The Clerk brought it to the Council's attention that there was S106 money available which the Council as yet had no plans to spend. She suggested putting together a Parish Infrastructure plan to discuss what infrastructure improvements were needed. Cllr Halle commented that the path from Lilly's needed improving and asked the Clerk to investigate if the S106 money could be used for this.

**Action: Clerk**

**C/19/174**

## **Traffic Safety**

Recent communications from HCC regarding a meeting with HCC (c/19/152b) were circulated. The Clerk informed the Council that she had checked with TVBC that it was appropriate to apply for CIL funding, through the TVBC CIL application which opens 1/04/20 until 30/06/20, for the cost of the improvements. The Council agreed unanimously that the Clerk should make the application on behalf of the Council.

**Action: Clerk**

**C/19/175**

## **Rural Area Action Plan**

Cllr Halle, Cllr Lawrence and the Clerk had been unable to meet with the TVBC contact for this matter and so there was nothing to report.

**C/19/176**

## **Lengthsman Administration**

Cllr Halle explained that the Auditor had been of the opinion the Lengthsman administration should be undertaken by the Council. She had asked the Clerk to check if the Council's insurance covered the present administrator undertaking the co-ordinator's duties. The Clerk had circulated an email from the insurers at the February meeting C/19/158 that it was only possible under certain conditions. Cllr Halle therefore proposed that the co-ordinator duties be undertaken by the Clerk. The Council agreed unanimously to this proposal. Cllr Halle proposed a vote of thanks to Ms Alyson Lownie, the co-ordinator. This was agreed.

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**Action Clerk**

**C/19/177**

## **Village amenities**

### **a. Update on village walk around with Cllr Gibson**

Cllr Halle commented that Cllr Gibson had attended a walk round but Cllr Gibson had been unable to comment on many issues.

### **b. The lengthsman update and community land**

Cllr Lawrence said he was in the process of writing a report regarding uses for the community land.

**Action: Cllr Lawrence**

### **c. Community use of phone boxes including de-fibrillator**

Cllr Halle commented that one phone box had electricity but both were listed buildings. The Council discussed the merit of taking on both phone boxes when there was only a clear use for one. Cllr Lawrence discussed using the second phone box for tourist information. The maintenance issue for phone boxes was considered. The Council agreed to purchase both phone boxes.

**Action: Cllr Halle**

### **d. Trout Pond**

There was nothing further to report.

### **e. Electric Charging**

Cllr Halle confirmed he had sent confirmation to the electric charging company for them to compile a report. Cllr Halle acknowledged that the Council would have to nominate suitable sites for the chargers.

**Action: Cllr Halle**

### **f. Recycling Centre**

Cllr Lawrence stated that he was intending to seek support from Cllr Johnstone in this matter.

**Action: Cllr Lawrence**

### **g. N16 Bus**

The Clerk stated that HCC had now confirmed that the N16 bus tender had been awarded to Stagecoach. Stagecoach will run a timetable of 3 buses, early morning, mid-morning and early afternoon. Therefore, the taxi share service will no longer be required and will be cancelled by HCC. The Clerk to remove this item from the budget.

### **h. Hanging Baskets**

The Clerk notified the Council that these would need to be ordered from TVBC soon.

### **i. Children's playground**

The Clerk notified the Council that she had arranged for it to be inspected.

**C/19/178**

## **Annual Policy Review**

The Clerk had circulated before the meeting an update of the Council's Complaints Policy and Data Protection Policy. The Council unanimously agreed to approve both policies.

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C/19/179

## Cemetery

Cllr Halle commented that he had been putting bat boxes in the cemetery and had noticed that a number of gravestones had fallen over. Cllr Boney explained that it was because they had failed the topple test but didn't feel it left the cemetery untidy. The Clerk brought the Council's attention to the fact that the cemetery, as a business that receives rate relief may be able to apply for a government grant. Cllr Halle felt that the Lutyens Memorial needed to be cleaned. Cllr Boney agreed to look into this.

**Action: Cllr Boney**

C/19/180

## Finance

### a. Recent Transactions – to approve income and expenditure since last meeting

Income and payments 101-106 were circulated ahead of the meeting, were reviewed and approved.

Carlton PC	101	680
B Baker ( salary + extra hours)	102	434.72
Stockbridge Town Hall	103	22
YMML	104	16.80
Shane Ling	105	1768.50
ICO	106	35

### b. To review budget year to date.

Expenditure against budget was reviewed, approved and noted.

### c. To consider grant for Town of Culture

A grant application for the printing of promotional materials for the Stockbridge Town of Culture arts programme was considered. The Council unanimously approved the grant of £309 payable to Stockbridge Community Cinema.

**Action: Clerk**

### d. Review of Asset Register

The 2019/2020 asset register was reviewed and approved as being correct.

C/19/181

## Planning

### a. New applications – to agree responses

Number	Address	Description	Date
20/00507/Treen	14 Trafalgar Way Stockbridge Hampshire SO20 6ET	T1 - Willow - Fell	21/03/20
The Council has no objection			
20/00312	Sandy Down Cottage London Road Stockbridge Hampshire SO20 6EN	Notification of proposed works to a dwelling - Single storey rear extension (length from rear wall of original dwelling house 5.50 metres, height 3.49 metres, height to eaves 2.13 metres)	20/03/20
The Council has no objection			



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## b. To note recent decisions

Number	Address	Description	Date
20/00280/Treen	Mulberry House High Street Stockbridge Hampshire SO20 6EY	Poplar T1 - Overall crown reduction, removing up to 3m from extremities, raise crown to give 6m clearance from ground level.	Consent subject to conditions
20/00278/Treen	Mulberry House, High Street Stockbridge SO20 6EY	Magnolia T2 - Fell	No Objection
19/02198	The Pumphouse Cow Drove Hill Kings Somborne Hampshire	Conversion and extension of the pumphouse to provide a single room facility for a personal trainer	Refuse

## c. To note decisions awaited

20/00285/FUL	The Homestead High Street Stockbridge Hampshire SO20 6HF	Demolition of rear extension, erection of single storey rear sitting room extension and provision of replacement windows	06/03/20
19/03027	Grosvenor Hotel High Street Stockbridge SO20 6EU	External works comprising new lighting and replacement fire doors onto High Street	22/01/20
19/03028	Grosvenor Hotel High Street Stockbridge SO20 6EU	External works comprising new lighting and replacement fire doors onto High Street, along with various internal works to ground floor including removal of existing bar, new bars, new and renovated flooring and other works to walls and ceilings and reconfiguration of toilets and reception areas	22/01/20
19/02924	The Vine High Street Stockbridge SO20 6HF	Change of use of carport to A1 retail with associated external works	17/01/19
19/01843	Rosemary High Street Stockbridge Hampshire SO20 6HF	Change of use from existing depot to residential development of 5no. 2 bed dwellings with associated access, parking etc.	23 <sup>rd</sup> Aug
19/02198	The Pumphouse Cow Drove Hill Kings Somborne Hampshire	Conversion and extension of the pumphouse to provide a single room facility for a personal trainer	4 <sup>th</sup> Oct
19/02505	Land South West Of Little Dean Winton Hill Stockbridge Hampshire SO20 6HL	Demolition of three agricultural buildings and erection of a single dwelling and detached garage	29/11/19
19/02508	Land South West Of Little Dean Winton Hill Stockbridge Hampshire	Demolition of three agricultural buildings	22/11/19

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19/02463	Grosvenor Hotel High Street Stockbridge SO20 6EU	Refurbishment of the second floor accommodation, and replacement of existing fire escape window	10/12/19
19/02481	Fairways High Street Stockbridge SO20 6EU	Change the use of cottage (C3) to guest accommodation for The Grosvenor Hotel (C1)	10/12/19
19/02482	Fairways High Street Stockbridge SO20 6EU	Change the use of cottage (C3) to guest accommodation for The Grosvenor Hotel (C1)	10/12/19

**d. Enforcement – to note any enforcement matters**

There were no enforcement issues

**C/19/182 Items for next agenda and date of next meeting**

The Council unanimously agreed to cancel the APM on 23<sup>rd</sup> April and to postpone all scheduled Parish Council meetings due to the current government advice regarding public meetings.

**Action: Clerk**

The meeting closed at 10.15 pm

Signed.....

Date.....