

# Stockbridge Parish Council



MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
THURSDAY 20<sup>th</sup> JUNE 2024 AT 7:15PM  
AT THE STOCKBRIDGE TOWN HALL,  
STOCKBRIDGE

**Present:** Cllrs D Halle (Chair), M Porter, A Marshall, D Smith,  
H Jackson, A Parr, M Nadal,

Cllrs D Drew

**Apologies:** Cllrs A Lawrence, B Powell

**Clerk:** Belinda Baker

**Public attendance:** Fourteen and Mr Mike Norton

**C/24/047** **Apologies**

Apologies were received from Cllrs Lawrence and Powell.

**C/24/048** **Co-option of Councillor**

Mr Mike Norton had put himself forward for co-option. The Clerk had circulated his information to the Councillors. The Chair enquired if other Councillors had any questions. The Council agreed unanimously to co-opt Mr Norton. He was welcomed to the Council and signed the declaration of office.

**C/24/049** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning items on the agenda**

None were declared

**C/24/050** **Public Participation**

One member of the public spoke to the Council to say that the zebra crossing needed re-painting. He said he had reported it to HCC. The matter was referred to Cllr Drew. He also asked for weeds on the High Street to be removed.

The member of public left the meeting

Other members of the public attended for items on the agenda. One member of the public wished to speak about item 11 on the agenda.

The Chair moved item 11 up the agenda

**C/24/051** **Christmas Lights**

The member of the public asked for funding for the Christmas lights on the High Street. She said that the minimum expenditure for 2025 would be approx. £3,500 but she warned that this year they would need to pay for the Christmas trees to be installed. She said that historically the PC gave £1K a year. The Clerk confirmed that the Council's agreed budget had reserved £1K for the

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lights. Cllr Halle suggested that the Town Hall contributed further. Cllr Drew said that his Councillor grant could be a source of funding. It was also suggested that a successful Trout n About festival may be able to help.

**Action: Clerk**

Two members of public left the meeting

### **C/24/052** Minutes of the Council Meeting held on 16<sup>th</sup> May 2024

#### **a. To approve and sign the minutes of 16<sup>th</sup> May 2024.**

The minutes were agreed as a true record of the meeting and were signed by the Chair.

#### **b. To deal with matters arising not on the agenda**

There was none.

#### **c. To deal with any correspondence**

Stockbridge Football Club are celebrating 130 years of activity and invited the PC to their celebration evening on 28<sup>th</sup> July at the Recreation Ground.

### **C/24/053** Borough and County Councillor Reports

- i Cllr Drew said that funding had been increased for Hampshire Music. He said that blood pressure monitors were available to borrow from Hampshire Libraries. He said that HCC was now filling in more potholes than were being reported. There was extra cost of living support available.
- ii Cllr Jeffery did not attend but provided a report. There were no questions. Cllr Drew commented that TVBC were making successful fly-tipping prosecutions.

The Chair brought item 8 up the Agenda

### **C/24/054** Old London Rd – Traffic Safety Project

Ten members of the public attended concerning this project. A Working Group had met with HCC's Mr Gibson and the amended proposal had been circulated before the meeting. The meeting was in agreement that the entrance and exits to the White Hart roundabout should be narrowed. Other members of the public wanted a one way street to be implemented and did not agree that a cycle way was necessary. One member of the public wanted the pavement improved outside the school. One member was saying that the traffic, using the OLR as a rat run to avoid the A30 roundabouts, needed to be permanently discouraged. He was asked to provide data using the Council's speedwatch device. Residents believed that OLR could not support two way traffic. One member of public acknowledged that costs had gone up and this would impact what could be achieved. Cllr Drew agreed to go back to HCC to find out if the Roundabout improvements could be installed without the changes to the entrance into OLR.

**Action: Cllr Drew**

Ten members of the public left the meeting

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- C/24/055**      **Stockbridge High Street**
- a.    **Disabled parking signage**  
This had been purchased and given to Cllr Halle to install.  
**Action: Cllr Halle**
- b.    **Installation of crossing between Co-op and Greengrocer**  
HCC had been asked for update on the installation but had been unable to provide a definite date. Cllr Nadal commented that some residents had asked for the planters to remain however HCC would not extend the licences and put forward this solution.  
**Action: Clerk**
- c.    **Update on HCC's parking survey**  
There was no update. Cllr Parr agreed to challenge the response to her FOI. Cllr Drew said he was unsure why the information was not being released.  
**Action: Cllr Parr**
- d.    **Update from VDS WG**  
Cllr Nadal confirmed she had not had a reply from TVBC (C/24/030d). She said that Cllr Lawrence had made a number of points and she felt that TVBC was considering them carefully.  
**Action: Cllr Nadal**
- C/24/056**      **Trout 'n About**  
Cllr Powell did not attend. It was acknowledged that a road closure for the event had been applied for. Cllr Drew agreed that the event was getting to the size when a road closure was called for. Cllr Jackson felt that the PC should have been approached before the application was made. The Council recognised that the intention of the plans was to raise more revenue to the benefit of the community.  
**Action: Cllr Powell, Clerk**
- C/24/057**      **Resilience WG**  
Cllr Marshall said that Mr D Hawkins from the Houghton Fishing Club would be providing advice, but he said he needed other members. Cllr Norton agreed to join. The Clerk was asked to forward to him the draft terms of reference.  
**Action: Cllrs Marshall and Norton Clerk**
- C/24/058**      **Town Hall**  
Cllr Jackson said that she felt she had been unable to give the responsibility her full attention. The appointment as Cllr Parr as the Council trustee to the Town Hall CIO was agreed.  
**Action: Clerk**
- C/24/059**      **Recreation Ground**
- a.    **Agree quotation for replacement boards**  
The quotation of £966 from Infinity playgrounds for the replacement boards was agreed.

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**Action: Clerk**

**b. Consider new supplier for quarterly inspections**

Alternative quotations for the quarterly inspection of the playground were considered. The Council agreed unanimously to change supplier to Infinity playgrounds

**Action: Clerk**

**c. Update on storage container**

Cllr Powell did not attend but the Clerk reported he had said that the project was in hand and once the ground had hardened the container could be delivered to the back of the recreation ground.

**Action: Cllr Powell**

**C/24/060**

**Infrastructure -update on Council projects**

**a. Phone Boxes**

Cllr Halle expressed his intention to do the painting. Cllr Nadal said the WI group would be interested in using one of the booths for tourist information.

**b. Cycle Path**

A community service team had visited on the Wednesday and was making progress at clearing the route.

**Action: Clerk**

**c. Gate at the entrance to the Marsh Field**

There was no progress. Concern was expressed that an accident was likely to happen. It was agreed that the Clerk should research grants for replacing the gate.

**Action: Clerk**

**C/24/061**

**Queen Elizabeth II Memorial Garden**

The Clerk had approached 3 suppliers for quotations to undertake the landscaping work. She said that the treework would need to be done separately and she had approached 3 suppliers. The quotations would be needed before the end of August in order to apply for the Rural England grant.

**Action: Clerk**

Cllr Porter left the meeting

**C/24/062**

**Cemetery**

There was no update regarding contributions to the cleaning of the Lutyens memorial and no funds had been received. Cllr Powell had agreed to chase.

**Action: Clerk, Cllr Powell**

**C/24/063**

**Lancaster House**

The Clerk was asked to purchase 15 posts to mark the boundary and some blue boundary rope.

**Action: Clerk**

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C/24/061

## Council Communications

### a. **Report from engagement surgery at the Community Market**

Cllr Jackson had taken the surgery. She said she had been approached by a resident regarding a planning matter and had referred her to enforcement. She said other residents had complained about cars parking over the pavements.

### b. **Agree content of June newsletter**

The newsletter was corrected to remove reference to the community bus from Broughton. Cllr Halle thanked the Clerk for her work on the newsletter.

**Action: Clerk**

C/24/062

## Village Amenities to provide update

### a. **Lengthsman and Maintenance**

Cllr Nadal said she felt it was important to spruce up High Street. The Clerk commented that the lengthsman was the wrong person to do this work as he would want to work during the day when the street was busy. The Clerk and Cllr Nadal were due to meet to discuss the maintenance schedule.

**Action: Cllr Nadal, Clerk**

### b. **HCC's plans for seasonal maintenance and how it affects SPC**

HCC had written to all Parishes to say that HCC would not, for financial reasons, be undertaking the normal Right of Ways cutting back work. Parishes were being asked to work with the lengthsman and volunteers to cut back the rights of way. HCC was providing grants for equipment and training. The Council agreed that it would be important to get volunteer groups together.

**Action: Clerk**

### c. **Volunteering grants from HCC Countryside Access**

HCC had been approached by a Stockbridge volunteer for a grant for equipment and training (C/24/062b). The Clerk was asked to revert to HCC in order to contact the volunteer.

**Action: Clerk**

### d. **Community Bus**

Cllr Smith said that Neighbourcare was planning to undertake trips to Salisbury.

C/24/063

## Proposal for Staffing Committee

As Cllr Jackson was the only member of the Committee in attendance, it was agreed to move the matter to the July meeting.

**Action: Staffing Committee**

C/24/064

## Finance

### a. **Recent Transactions – to approve income and expenditure since last meeting**

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Income and payments 28-45 were circulated ahead of the meeting and were reviewed and approved. Income was for the Cemetery

|  |        |          |
|--|--------|----------|
| Opening bank balance (minus cheque)          |        | 85589    |
| Blackwell and Moody (Cemetery)               | Income | 80       |
| Hugo Fox (website)                           | 28     | 11.99    |
| Zurich Town and Parishes (insurance)         | 29     | 695      |
| YMML (Clerk's office expenses)               | 30     | 36       |
| Mid Test Printing (posters)                  | 31     | 7        |
| STHC ( Room hire)                            | 32     | 21       |
| Do the Numbers (Internal Audit)              | 33     | 320      |
| Vitaplay (Playground Quarterly inspection)   | 34     | 67.8     |
| B Baker (Disabled sign)                      | 35     | 20.45    |
| HALC (Training, Clerk to be split with HWPC) | 36     | 36       |
| B Baker (Salary + lengthsman -tax – pension) | 37     | 646.44   |
| Standard Life (Clerk's pension)              | 38     | 24.26    |
| Ovo Energy (Milsom Lights)                   | 39     | 22.88    |
| YMML (Clerk's office expenses)               | 40     | 36       |
| Shane Ling (cemetery)                        | 41     | 253      |
| Shane Ling (Lengthsman)                      | 42     | 1417.5   |
| SLCC (Clerk training to be split with HWPC)  | 43     | 54       |
| B Baker (travelling expenses)                | 44     | 59.3     |
| B Baker (Domain renewal)                     | 45     | 11.99    |
| Closing Balance (minus cheque)               |        | 81928.44 |

**b. To approve budget year to date.**

Expenditure against budget was reviewed, approved and agreed.

**c. Consider grant application for the Recreation Ground Trust**

Cllr Jackson said that the ground should be more available for the rest of the community to use. Cllr Smith said he felt the ground needed to be looked after. A grant of £500 was agreed.

**d. Consider Asset Register contents and valuations**

The new valuations for the purposes of insurance were agreed.

**e. Insurance – to approve**

The insurance premium was approved.

**f. Update on Savings Account**

Unity Bank had confirmed that it was only necessary for Cllr Halle to provide his identification details (C/24/043i).

**Action: Cllr Halle**

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**C/24/065 Planning**

**a. Agree trees suitable for a TPO**

It was understood from TVBC that trees only had a TPO placed on them if the TVBC officer was unable to persuade the owner to make suitable amendments to their application.

**b. New applications – there were none**

| Number   | Address  | Description  | Date     |
|--|--|--|----------|
| 24/01282/TREE N  | Birch Cottage High Street Stockbridge Hampshire SO20 6EU | T1 - Silver Birch - Reduce height by up to 3m and sides by up to 2m, T2 - Willow - Pollard to no less than 2.5m above ground level | 26/06/24 |
| The Council has no comment to make.  |  |  |          |
| 24/01359   | White Hart Inn, High Street, Stockbridge                 | T1 - Fir - Fell  | 04/07/24 |
| The tree is at the front of the public house and is used to display the Christmas lights. It is considered to be of amenity value. |  |  |          |

**c. To note recent decisions – there were none**

**d. To note decisions awaited**

| Number          | Address   | Description   | Date       |
|-----------------|---|---|------------|
| HCC/2024/0154   | Stockbridge County Primary School, Old London Road, Stockbridge, Hampshire SO20 6EJ | Replacement of the school's playfield access gates  | 3/04/24    |
| 24/00616/HCC3 N |   |   |            |
| 23/03063/FULLN  | Penny Lane Barn Penny Lane Stockbridge Hampshire SO20 6JJ                           | Alterations to fenestration, materials and car port (retrospective) and change of use of land to residential garden | 05/01/2024 |

**e. Enforcements**

There were none.

**C/24/066 Health and Safety**

**a. Annual Daffodil Run - Risk Assessment**

The risk assessment drawn up by the Clerk was approved.

**b. Newsletter Delivery – Risk Assessment**

The risk assessment drawn up by the Clerk was approved.

**C/23/067 Items for next agenda and date of next meeting**

The next Council meeting is due to be held on 18<sup>th</sup> July 2024 at the Town Hall. Items for the Agenda:

- Trout 'n About
- QE II Memorial Garden
- Rights of Way cutting back

**Action: Clerk**

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The meeting closed at 9.45pm.

Signed.....

Date.....

DRAFT