



12th April 2018

To: All Members of the Parish Council,

NOTICE OF PARISH COUNCIL MEETING

A meeting of the Parish Council will take place on Thursday 19th April 2018 at 7.30 pm in the Stockbridge Town Hall, High Street, Stockbridge, SO20 6HE

Item No **AGENDA**

- 1. Apologies**
- 2. Declarations of interests** – Councillors are asked to declare any interests they may have in relation to items on the agenda for this meeting.
- 3. To approve minutes** of the meeting held on 15th March 2018. Draft minutes will have been circulated to members in advance of the meeting.
- 4. Matters arising from the minutes**
- 5. Public participation** – members of the public are invited to ask questions or make statements during this ten minute session.

Please note that if any members of the public would like to ask questions or make statements, their name(s) will not normally be recorded in the minutes of the meeting unless they specifically ask for their name/identity to be recorded because of forthcoming introduction of new personal data protection regulations.

- 6. Borough Councillor's written reports (if available)**
- 7. County Councillor's written report (if available)**
- 8. Police/PCSO report (if available)**
- 9. Clerk's Report** – Parish Clerk to provide members with a summary report on current matters/actions. Report to be provided to members prior to the meeting.

10. Planning matters

(a) Planning Applications

To consider and respond to the following planning applications which have been submitted to TVBC and are shown below:

- (i) TVBC Ref: 18/00933/FULLN
Address: Kingfishers Cottage 6 Nelson Close Stockbridge Hampshire SO20 6ES
Application Type: Full
Application for: Demolition of conservatory and construction of single storey extension
Link to TVBC: <https://view-applications.testvalley.gov.uk/online->

- web site [applications/applicationDetails.do?keyVal=P6RP6TQC0LY00&activeTab=summary](https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?keyVal=P6RP6TQC0LY00&activeTab=summary)
- (ii) TVBC Ref: 18/00783/FULLN
 Address: 1 Marsh Court Cottages Marsh Court Road Stockbridge Hampshire SO20 6JB
 Application Type Full
 Application for Erection of garage/store and installation of sewage treatment plant
 Link to TVBC web site <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P5ZHAOQC0F200>
- (iii) TVBC Ref: 18/00770/AGNN
 Address: Land North Of Colt House Somborne Park Road Little Somborne Hampshire
 Application Type Full
 Application for To provide improved access to existing agricultural barn
 Link to TVBC web site <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P5XKOIQCJK000>
- (iv) TVBC Ref: 18/00681/FULLN
 Address: Trout Cottage High Street Stockbridge SO20 6EX
 Application Type Full
 Application for Single storey extension to an existing garden outbuilding
 Link to TVBC web site <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P5HG6RQCJDF00>

(b) Tree work applications

To consider and respond to the following tree work applications which have been submitted to TVBC and are shown below:

- (i) TVBC Ref: 18/00856/TREEN
 Address: Seven Gables Winton Hill Stockbridge Hampshire SO20 6HL
 Application Type Tree works in a Conservation Area
 Application for Fell 5. Cupressus macrocarpa trees
 Link to TVBC web site <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P6B4M3QC0N800>
- (ii) TVBC Ref: 18/00733/TREEN
 Address: Stables House Winton Hill Stockbridge Hampshire SO20 6HL

Application Type Tree works in a Conservation Area
 Application for T1 - Yew - Remove 1 lower limb back to suitable growth point
 Link to TVBC web site <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P5OPO5QC0F200>

TVBC Ref: 18/00740/TREEN
 Address: Hill House Winton Hill Stockbridge Hampshire SO20 6HL
 Application Type Tree works in a Conservation Area
 Application for T1 Ash Stem - Reduce to ground level. T2 Holly - Reduce by 1/3 (30%).
 Link to TVBC web site <https://view-applications.testvalley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P5OVHIQC0LY00>

(c) Planning decision notifications

The following planning decision notifications have been received

- (i) TVBC Ref: 18/00377/FULLN
 Address: Staddlestones 12 Nelson Close Stockbridge SO20 6ES
 Application Type Full
 Application for Single storey extension to provide wheelchair friendly bedroom and shower room
 Decision PERMISSION subject to conditions & notes
 Date of decision Thursday 29 Mar 2018
- (ii) TVBC Ref: 18/00168/PDQN
 Address: The Dutch Barn Off Somborne Park Road Stockbridge Hampshire SO20 6QT
 Application Type Notification for Prior Approval under Class Q - Change of use of barn to dwelling
 Decision Withdrawn
 Date of decision Tuesday 13 Mar 2018

(d) Tree work decisions

No notifications received of any tree work decisions that have been made in respect of applications in the Parish since the last meeting

(e) Planning appeals

No notifications of any new planning appeals having been lodged in respect of planning or enforcement matters

(f) Planning appeal outcome notifications

No notifications of any planning appeal outcomes in respect of appeal cases in the Parish

(g) Enforcement action notifications

None

(h) Other planning matters

None

- 11. War Memorial** – Update on the current situation and developments since the last meeting.
- 12. Annual Parish Assembly** – To finalise arrangements for The Annual Parish Assembly which is scheduled to take place on Wednesday 25th April 2018.
- 13. Governance and policies** – To resolve to adopt the following new and existing governance and policy documents:
- (a) Code of Conduct
 - (b) Financial Regulations
 - (c) Internal Controls
 - (d) Cemetery Fees and Charges
 - (e) Cemetery Regulations
 - (f) Cemetery Risk Assessment
 - (g) Standing Orders
 - (h) Grant awarding policy and application form
 - (i) Election, Casual Vacancy and Co-option Process guidance
 - (j) Data Protection Policy
 - (k) Complaints Procedure
 - (l) Protocol for reporting of meetings
 - (m) Freedom of Information Policy
 - (n) Grant making policy
 - (o) Parish Council's Operational Framework
- 14. Grant application** – To consider an application for a grant of £300 from Stockbridge Christmas for continuing financial support or for a contribution payment of £300 to be approved by way of an ongoing partnership arrangement with Stockbridge Christmas.
- 15. Finance**
- (a) To receive and approve payments to be made (payment schedule to be provided to members before the meeting)
 - (b) To receive and approve the monthly financial statement (financial to be provided to members before the meeting)
 - (c) Draft Annual Return
 - (d) Draft Annual Statement of Accounts
- 16. Reports** - to receive reports in respect of the following:
- (a) Highways – Cllr Alyson Lownie
 - (b) Flood Working Party – Cllr Richard Foord
 - (c) Community matters – Cllr James Leslie
 - (d) Environmental matters – Cllr Alyson Lownie
 - (e) Governance – Cllr Alyson Lownie and the Clerk
 - (f) Rural Industry - Cllr Iain Bell
 - (g) Lengthsman work in Stockbridge – Cllr Frances Candler
 - (h) Lengthsman Scheme Administration – Cllr Alyson Lownie
 - (i) Cemeteries – Cllr Alyson Lownie
 - (j) Parish Council website – The Clerk
 - (k) Trout 'n About - Cllr Sally Smith

17. **Correspondence** – summary details in respect of correspondence received since the last meeting. Summary schedule will be tabled at the meeting.
18. **Potential agenda items for the next Parish Council meeting** - Councillors can use this item to put forward suggestions for items that they would like to see included on the agenda for the next Parish Council meeting, which will be on Thursday 17th May 2018

Michael Mortimer
Clerk to Stockbridge Parish Council
Tel No: 07899 803291